

## Attachment 3

*Official Community Plan Amendment  
Consideration of Public Consultation*

## **OFFICIAL COMMUNITY PLAN AMENDMENT CONSIDERATION OF PUBLIC CONSULTATION**

### **Consultation Requirements**

Section 475 and 476 of the *Local Government Act* provides specific requirements for consultation that must occur prior to the consideration of an Official Community Plan (OCP) amendment. The Act requires local government to provide one or more opportunities it considers appropriate for consultation with the organizations and authorities it considers may be affected by the proposed OCP amendment. The local government must:

- a) consider whether the opportunities for consideration with one or more organizations and authorities should be early and ongoing;
- b) specifically consider whether consultation is required with:
  - i) the board of the regional district in which the area covered by a plan is located;
  - ii) the board of any regional district that is adjacent to the area covered by the plan;
  - iii) the council of any municipality that is adjacent to the area covered by the plan;
  - iv) First Nations;
  - v) greater boards and improvement boards;
  - vi) the Provincial and Federal governments and their agencies; and
- c) Consult with the Board of Education and seek input on the following:
  - i) the actual and anticipated needs for school facilities and support services in the school districts;
  - ii) the size, number and location of the sites anticipated to be required for the school facilities referred to in paragraph (i);
  - iii) the type of school anticipated to be required on the sites referred to in paragraph (ii);
  - iv) when the school facilities and support services referred to in paragraph (i) are anticipated to be required;
  - v) how the existing and proposed school facilities relate to existing or proposed community facilities in the area.

### **Consideration of Consultation**

Council is required to consider who could be affected by the proposed Official Community Plan Amendment. The Local Government Act requires that Council specifically consider whether consultation is required with the groups listed below. Staff has provided a recommendation for Council's consideration for each of the identified groups:

a) The Board of Education of New Westminster Schools

*Consultation is required with the Board of Education of New Westminster Schools. The OCP Amendment could impact school enrollment through the introduction of new residential dwelling units.*

b) First Nations

*The City of New Westminster is currently in the process of developing a work plan to establish strategies to guide the City in the operationalization of Truth and Reconciliation efforts. These strategies will address how the City undertakes consultations with First Nations in regards to Official Community Plan amendments as well as other planning notifications. As this process is not yet in place, staff has recommends utilizing the contact list maintained by Port Metro Vancouver for First Nations consultation on this application. This approach has been reviewed by City's Museums & Heritage Services staff.*

The First Nations on Port Metro Vancouver's consultation list include:

- Cowichan Tribes;
- Halalt First Nation;
- Katzie First Nation;
- Kwantlen First Nation;
- Kwikwetlem First Nation;
- Lyackson First Nation;
- Lake Cowichan First Nation;
- Musqueam Indian Band;
- Penelakut Tribe;
- Qayqayt First Nation;
- Semiahmoo First Nation;
- Sto:lo Nation;
- Stz'uminus First Nation;
- Tsawwassen First Nation; and
- Tsleil-Waututh Nation.

c) The Board of the Regional District in which the area covered by the OCP is located.

*Consultation with Metro Vancouver is not recommended as the proposed development is small in nature and will not have any regional implications.*

d) Greater Boards or Improvement Districts.

*Consultation with other Regional Districts is not recommended as the proposed OCP Amendment is not considered to affect adjacent Regional Districts.*

- e) The Council of any municipality that is adjacent to the area covered by the plan.

*Consultation with the City of Richmond, the City of Burnaby and the City of Coquitlam is not recommended given the scale of the proposed development and location of the site. The proposal is not considered to have any negative impact on these municipalities.*

- f) Greater Boards and Improvement Boards.

*The Greater Vancouver Sewer and Drainage District Board oversee the operation of regional utilities in New Westminster. Consultation with the Greater Vancouver Sewer and Drainage District Board is not recommended since the proposed development is small in nature and not deemed to have any significant impacts to any regional utilities.*

- g) The Provincial and Federal governments and their agencies.

*Consultation with the Provincial Ministry of Highways and Infrastructure is not recommended since the subject site does not fall within 800 metres of a controlled access highway.*

*Consultation with other Provincial and Federal government agencies is not recommended as the proposed OCP Amendment is not considered to affect other agencies.*

Staff will seek input from the parties selected in the following manner:

- a) send a request for written comments to the parties listed above;
- b) as part of the notification requirements for public hearing, place a notice on the City Page to advise the public of this application; and
- c) as part of the notification requirements for public hearing, require the applicant to include notice of the proposed OCP amendment on the site signage required for the subject application.

The consultation requirements under this section of the Local Government Act are in addition to the Public Hearing requirements.