



City of New Westminster

Report to Council

To: Mayor Johnstone and Members of Council in Regular Council **Meeting Date:** March 9, 2026

From: Donnie Rosa, Chief Administrative Officer **Report No.:** [Report Number]

Re: **Appointment of Acting Financial Officer**

Staff Recommendation

THAT Gary So, Senior Manager, Financial Services, be appointed as Acting Financial Officer for the purposes of carrying out statutory duties prescribed in section 149 of the Community Charter until a successor is appointed.

Purpose

To appoint Gary So, Senior Manager, Financial Services to fulfill the duties of the Financial Officer in accordance with section 149 of the *Community Charter*.

Background

The position of Chief Financial Officer/Director of Finance and Information Technology is currently vacant and the recruitment process is underway with an executive search firm. This position fulfills the duties of Financial Officer and the Financial Officer is a statutory position of the City under Section 149 of the *Community Charter*, and therefore requires appointment by Council resolution to fulfill the responsibilities.

The appointment of Gary So as Acting Financial Officer will provide the City with the appropriate level of service and coverage and ensure continuity of key business processes.

Report Approval

Authored By
Richard Fong, Director, Human Resources

Approved By
Donnie Rosa, Chief Administrative Officer