



Attachment #2
Sponsorship Confirmation Letter dated October 24, 2025



269 Laurier Avenue West
Ottawa, Ontario
K1A 0P8

October 24, 2025

Councillor Nadine Nakagawa
Municipal Councillor, New Westminster
British Columbia

Dear Councillor Nakagawa,

This letter is to confirm that the Department of Public Safety agrees to reimburse Councillor Nadine Nakagawa, from New Westminster, British Columbia, a maximum amount of \$2,000 CDN, supported by all scanned receipts and in accordance with the attached Treasury Board guidelines, to cover costs related to transportation and meals to present at the Strong Cities Sixth Global Summit, December 2025. Any meals provided at the meetings will not be reimbursed. You will be reimbursed according with the National Joint Council Travel Directive (summary attached) at the Canadian rate. Please be aware that there is a deadline of 30 days from the date of this event to submit your travel expense claim and if received after this time period the Department of Public Safety will not reimburse.

This will also confirm that the liability of the Department of Public Safety is limited to the reimbursement of those travel expenses listed above, for this event only. Upon completion of your travel, please forward your claim, including scanned receipts, to the attention of Ileana Liard for the Department of Public Safety at the following email address: ileana.Liard@ps-sp.gc.ca. Please use reference number **500209867** on your claim. All reimbursements are subject to audit.

The Privacy Act applies to all personal information recorded in any form by you as set out herein. It is an explicit condition of this agreement that no Member of the House of Commons shall be admitted to any share or part of this agreement or to any benefit to arise there from.

Sincerely,

Burley,
Robert

Digitally signed
by Burley, Robert
Date: 2025.10.26
10:49:48 -04'00'

Robert Burley
Executive Director
Canada Centre for Community Engagement & Prevention of Violence