

Attachment #2

Business Licence Bylaw No. 8473, 2024,

Amendment Bylaw No. 8537, 2025

CORPORATION OF THE CITY OF NEW WESTMINSTER
BYLAW NO. 8537, 2025

A Bylaw to amend Business Licence Bylaw No. 8473, 2024

The Council of The Corporation of the City of New Westminster in open meeting assembled ENACTS AS FOLLOWS:

Citation

1. This Bylaw may be cited for all purposes as “Business Licence Bylaw No. 8473, 2024, Amendment Bylaw No. 8537, 2025”.

Amendments

2. Bylaw No. 8473, 2024 is amended by:
 - a. Section 2.5 is deleted and replaced with the following Section 2.5:

“Where a business does not clearly fit into a type of business listed in Community Services Fees and Charges Bylaw No. 8529, 2025, the Licence Inspector shall process the licence application on the basis of the type of business that is most similar to the applicant’s business.”
 - b. Section 2.7 is deleted and replaced with the following Section 2.7:

“A person who operates a business for a period of no more than three consecutive months may apply for a temporary business licence for the business on the form provided by the Licence Inspector for that purpose and pay the fee specified in Community Services Fees and Charges Bylaw No. 8529, 2025.”
 - c. Section 2.10 is deleted and replaced with the following Section 2.10:

“Before a temporary business licence expires, the Licence Inspector may convert a temporary business licence into a business licence in accordance with the provisions of this Bylaw when the licence holder pays the pro-rated annual fee for the business specified in Community Services Fees and Charges Bylaw No. 8529, 2025.”
 - d. Sections 2.11 (2) and (3) are deleted and replaced with the following Section 2.11 (2) and (3):

“(2) pay to the City the non-refundable application fee specified in Community Services Fees and Charges Bylaw of this Bylaw No. 8529, 2025; and

(3) pay the pro-rated annual fee for that business specified in Appendix B of Community Services Fees and Charges Bylaw No. 8529, 2025.”
 - e. Section 2.33 (1) is deleted and replaced with the following Section 2.33 (1):

“(1) pay to the City the annual fee specified for that business in Community Services Fees and Charges Bylaw No. 8529, 2025 on or before December 31 of each calendar year; and

- f. Section 2.38 (12) is deleted and replaced with the following Section 2.5:

“(12) a change that would affect the annual fee payable by the licence holder under Community Services Fees and Charges Bylaw No. 8529, 2025; or”

- g. Section 3.12 is deleted and replaced with the following Section 3.12:

“No person shall promote, advertise, organize, sell tickets or hold an event without having first obtained an Event Promotion Services licence and paid the prescribed fee set out in Community Services Fees and Charges Bylaw No. 8529, 2025.”

- h. Section 3.39 (1) is deleted and replaced with the following Section 3.39 (1):

“(1) pay a fee specified in Community Services Fees and Charges Bylaw No. 8529, 2025 for each such vending machine; and”

- i. Appendix B “Business Licence Fee Schedule” is deleted.

Effective Date

- 3. These amendments shall come into effect on January 1, 2026.

GIVEN FIRST READING THIS _____ DAY OF _____, 2025

GIVEN SECOND READING THIS _____ DAY OF _____, 2025

GIVEN THIRD READING THIS _____ DAY OF _____, 2025

ADOPTED THIS _____ DAY OF _____, 2025

Mayor Patrick Johnstone

Hanieh Berg, Corporate Office