



Attachment #1

## **School Street Planning Details**

## **School Streets Planning Details**

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### **Phase 1: Engage and Plan**

- In the initial phase, City staff and SCY would collaborate to define the program's objectives, identify potential partners and select a suitable school site for the initiative. School site selection is informed by a number of factors, including traffic volumes on adjacent streets, school access locations, public transit routes, and the need to maintain emergency vehicle access, among other considerations. This phase also includes the collection of baseline data, development of a communications plan to promote the initiative, development of messaging to inform residents who may be impacted by the School Street, coordination of necessary Street Occupancy Permits, design of the School Street layout and the recruitment and training of volunteers.
- Volunteers are required to be trained to ensure they have an understanding of their roles during the School Street sessions and to manage the street closures safely and effectively. Two volunteers are required for each School Street closure. Responsibilities are balanced between the volunteers. The primary responsibilities of the volunteers are to ensure the overall safety of students and users of the School Street space. The volunteers are also responsible for moving barriers to allow access for emergency vehicles and individuals requiring mobility support who might need access to a residence located within the School Street closure.

### **Phase 2: Launch**

- This phase includes the official implementation of the School Street initiative and ongoing monitoring of the pilot. During this phase City Staff and SCY would coordinate and distribute communications to the school and neighbourhood community, and launch the School Street initiative. Throughout this period, ongoing data collection and monitoring would be conducted. The collected data, including traffic, travel behaviour, community feedback, and safety data, would be used to evaluate the impacts of the School Street initiative. This data would assess the effectiveness of the School Street in reducing congestion, changing travel behaviour, and improving safety around the school.
- On the day of School Street implementations, street closure signage would be placed to notify drivers of the temporary road closure, and portable traffic barriers would be placed at both ends of the block to restrict vehicle access. The barriers would be provided by the City and would need to be stored at the participating

school on a daily basis. A designated volunteer would be responsible for setting up and removing the barriers at the beginning and end of each School Street session – once in the morning from 7:30am-9:00am, and once in the afternoon from 2:30pm-4:00pm.

### **Phase 3: Evaluation**

- Following the completion of the School Street pilot period, City staff and SCY would analyze the collected data. These findings would be compiled into a summary report, to be shared with Council, to evaluate and communicate the effectiveness of the School Street initiative and to inform potential future iterations or program expansion.

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