

REPORT

Community Services

To: Mayor Johnstone and Members of Council
Date: March 10, 2025

From: Jennifer Miller
Acting Director, Community Services
File: 05.1053.01-2025
Item #: 2025-85

Subject: **Proposed Revised Terms of Reference for the Arts, Culture and Economic Development Advisory Committee**

RECOMMENDATION

THAT the Terms of Reference of the Arts, Culture and Economic Development Advisory Committee, included as Attachment 2 to the staff report titled "Proposed Revised Terms of Reference for the Arts, Culture and Economic Development Advisory Committee" dated March 10, 2025 from the Acting Director, Community Services, be approved as revised to include a voting member from the Sapperton Business Collective.

PURPOSE

This report seeks Council's approval of a revision to the Arts, Culture and Economic Development Advisory Committee Terms of Reference to increase its membership to include a voting member from the Sapperton Business Collective.

BACKGROUND

At the February 13, 2025 Arts, Culture and Economic Development Advisory Committee meeting, the following motion was approved:

THAT the Terms of Reference of the Arts, Culture and Economic Development Advisory Committee be amended to include a position for the Sapperton Business Collective as a representative on the Committee.

ANALYSIS

On September 9, 2024, the Arts, Culture and Economic Development Advisory Committee (ACEDAC) received correspondence (Attachment 1) from the newly formed Sapperton Business Collective requesting voting representation at the Committee to advance its efforts to empower and support the vibrant business community in the Sapperton and Brunette Creek neighbourhoods of the City.

The Arts, Culture and Economic Development Advisory Committee membership currently includes voting representation from various non-profit groups that advance the development of a healthy local economy and cultural sector throughout the city. The Sapperton Business Collective is a not-for-profit organization dedicated to fostering economic growth, creating opportunities for collaboration, and ensuring that the neighbourhood continues to thrive as a welcoming, inclusive, and innovative place to live, work, and play. The Collective’s mandate aligns with the Committee’s and therefore, staff have proposed a revision to the Committee’s Terms of Reference to include representation from the Collective, similar to what is available to other non-profit groups like local business improvement associations.

NEXT STEPS

Subject to Council approval, staff will contact the Sapperton Business Collective and solicit that a representative be identified to be appointed to the ACEDAC.

OPTIONS

The following options are presented for Council’s consideration:

Option 1: THAT the Terms of Reference of the Arts, Culture and Economic Development Advisory Committee, included as Attachment 2 to the staff report titled “Revised Terms of Reference for the Arts, Culture and Economic Development Advisory Committee” dated March 10, 2025 from the Acting Director, Community Services, be approved as revised to include a voting member from the Sapperton Business Collective.

Option 2: THAT staff be given alternate direction.

Staff recommend Option 1.

ATTACHMENTS

- Attachment 1 – Correspondence dated September 9, 2024 from the Sapperton Business Collective
- Attachment 2 – Proposed Revised Terms of Reference – Arts, Culture and Economic Development Advisory Committee

APPROVALS

This report was prepared by:
Jen Arbo, Acting Manager of Economic Development

This report was reviewed by:
Hanieh Berg, Corporate Officer

This report was approved by:
Jennifer Miller, Acting Director of Community Services
Lisa Spitale, Chief Administrative Officer