

## Attachment 3

# *Proposed Policy on the Routine Release of Closed Council Resolutions*

<b>Policy Title:</b>	<b>Routine Release of Closed Resolutions</b>
<b>Issue Date:</b>	
<b>Prepared by:</b>	<b>Legislative Services</b>
<b>Approved by:</b>	
<b>Document #:</b>	

It is Council policy that:

1. Resolutions considered at Closed Council and Closed Workshop meetings will be made routinely available to the public once the requirement for confidentiality has passed.
2. Wherever possible, matters considered at Closed meetings will be made publicly available by Council as follows:
  - a. By referring a recommendation to an open meeting for consideration, or
  - b. By directing, through resolution, that a closed decision be announced or otherwise publicly released.
3. If the public disclosure of a closed resolution cannot be determined at the time of consideration, then such matters are to be routinely reviewed by staff and brought forward to a Closed Council meeting, with a recommendation on disclosure once the requirement for confidentiality has passed.