



Attachment 1

February 7, 2024
Notice to Owner



NEW WESTMINSTER

CLIMATE ACTION, PLANNING AND DEVELOPMENT

February 7, 2024

EMAIL and REGULAR MAIL

TEYMORY, MONA H
347 PEMBINA ST
NEW WESTMINSTER BC V3M 5J5

Dear Ms. TEYMORY,

Re: Property known as: 347 Pembina Street, New Westminster, BC
Legal Description: LOT 3, PLAN EPP27053, DISTRICT LOT 757, GROUP 1, NEW WEST DISTRICT

Be advised an inspection of the above-noted property has been scheduled for the following date and time:
Monday February 12, 2024 at 11:00 am

The City has received some concerns in regards to heavy construction occurring on the property in November 2023. The purpose of the inspection is to ensure compliance with City bylaws. To determine compliance access to the entire property, including all suites and common areas, is required. Please remember to provide notice to all tenants in advance of the inspection as per the Residential Tenancy Act and Regulations. Notice of Entry should be served to all tenants in writing by no later than February 11, 2024 at 10:00am. Fire Prevention Services, Building, and Bylaws Staff will be in attendance for the inspection.

If the scheduled date and/or time are not convenient for you or your representative, please contact me no later than **Friday February 9, 2024 at 9:00am** with an alternative date and/or time for the inspection to take place within 7 days of the above scheduled inspection.

Be advised that the *Community Charter* Section 16 grants municipal staff the authority to enter private property for the purpose determining compliance. Failure to provide access at the scheduled inspection or to provide an alternate date to conduct the inspection will result in City staff seeking an Entry Warrant pursuant to the *Community Charter*.

If you have any questions regarding this notice please call me at 604-527-4603 or by email at bvarn@newwestcity.ca.

Regards,

Bal Varn

Senior Bylaw Officer/Property Use Coordinator

Cc: Building Dept – City of New Westminster

Fire Prevention Services – New Westminster Fire and Rescue

Corporation of the City of New Westminster
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