

Attachment 1

Council Resolution from July 8, 2024

Agenda Item: International Travel by

Members of Council

Meeting Date: CM following PH_Jul08_2024

Due date for this task is None

Task description:

BE IT RESOLVED THAT international travel by members of Council to attend conferences, events, and meetings on behalf of the City of New Westminster be subject to Council approval which includes a summary of request to Council in an open meeting including:

- a. projected travel and other expenses related to attendance to be charged to the City;
- b. name of the attendee(s) and relevance to Council or Committee roles; and
- c. a statement of expected value to be derived as a result of attending the function from the attendee; and

BE IT FURTHER RESOLVED THAT any participation by members of Council at conferences, events, and meetings (aside from LMLGA, UBCM, and FCM), which require overnight accommodations or travel outside of the province but otherwise fall within allowable Council expense limits shall require a written summary to Council by the attendee(s) in an open meeting within 3 months of the completion of travel which includes:

- a. a summary of actual expenses incurred; and
- b. a description of participation, learnings, and value derived from participation at the event; and

BE IT FURTHER RESOLVED THAT staff be directed to bring back to Council for consideration revised travel policies for Council members that is consistent with the above resolutions, including any recommended changes to existing policies, expense limits, or reporting requirements that recognizes the benefit of Council participation in exchange and learning, and includes considerations for travel funded in part or wholly by the participant themselves or third parties.”