

REPORT

Finance

To: Mayor Johnstone and Members of Council
Date: September 23, 2024

From: Shehzad Somji
CFO/Director of Finance
File:

Item #: 2024-526

Subject: **Budget 2025: Fees and Rates Review, Amendment Bylaws for First, Second and Third Readings**

RECOMMENDATION

THAT the following bylaws, as included as Attachments 1 through 7 of the staff report titled "Budget 2025: Fees and Rates Review, Amendment Bylaws for First, Second and Third Readings" dated September 23, 2024 from the Director of Finance, be given first, second and third readings:

- a. Attachment 1 - Engineering User Fees and Rates Bylaw No. 7553, 2013, Amendment Bylaw No. 8472, 2024;
- b. Attachment 2 - Climate Action, Planning & Development Fees and Rates Bylaw No. 7683, 2014, Amendment Bylaw No. 8478, 2024;
- c. Attachment 3 - Cultural Services Fees and Charges Bylaw No. 7875, 2016, Amendment Bylaw No. 8477, 2024;
- d. Attachment 4 - Anvil Theatre Fees and Charges Bylaw No. 8209, 2020, Amendment Bylaw No. 8482, 2024;
- e. Attachment 5 - Fire Protection Bylaw No. 6940, 2004, Amendment Bylaw No. 8481, 2024;
- f. Attachment 6 - Electrical Utility Bylaw No. 6502, 1998, Amendment Bylaw No. 8476, 2024; and
- g. Attachment 7 - Fees Bylaw No. 6186, 1994, Amendment Bylaw No. 8479, 2024.

PURPOSE

The purpose of this report is to update the bylaws associated with the Budget 2025: Fees and Rates Review as approved in principle by Council on September 9, 2024.

BACKGROUND

As directed by Council, departments are required to review their user fees and rates on an annual basis. The Finance Department compiled the departmental requests and prepared a report summarizing the changes on September 9, 2024. At that time, Council approved in principle the changes and directed staff to prepare the related amendment bylaws.

OPTIONS

The following options are presented for Council's consideration:

1. THAT the following bylaws, as included as Attachments 1 through 7 of the staff report titled "Budget 2025: Fees and Rates Review, Amendment Bylaws for First, Second and Third Readings" dated September 23, 2024 from the Director of Finance, be given first, second and third readings:
 - a. Attachment 1 - Engineering User Fees and Rates Bylaw No. 7553, 2013, Amendment Bylaw No. 8472, 2024;
 - b. Attachment 2 - Climate Action, Planning & Development Fees and Rates Bylaw No. 7683, 2014, Amendment Bylaw No. 8478, 2024;
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 - e. Attachment 5 - Fire Protection Bylaw No. 6940, 2004, Amendment Bylaw No. 8481, 2024;
 - f. Attachment 6 - Electrical Utility Bylaw No. 6502, 1998, Amendment Bylaw No. 8476, 2024; and
 - g. Attachment 7 - Fees Bylaw No. 6186, 1994, Amendment Bylaw No. 8479, 2024.
2. That Council provide alternate direction.

Staff recommends Option 1.

CONCLUSION

City staff have reviewed, and recommend changes to the user fees and rates for their respective departments for the upcoming year. Council has approved the changes in principle.

ATTACHMENTS

Attachment 1 - Engineering User Fees and Rates Bylaw No. 7553, 2013, Amendment Bylaw No. 8472, 2024

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Attachment 7 - Fees Bylaw No. 6186, 1994, Amendment Bylaw No. 8479, 2024

APPROVALS

This report was prepared by:

Sophie Zhou, Senior Financial Analyst

Indeep Johal, Manager, Financial Services

This report was approved by:

Shehzad Somji, CFO/Director of Finance

Lisa Spitale, Chief Administrative Officer