

Attachment 5

Fire & Rescue Services Rates Review Memo



Memorandum

To: Alice Leung **Date:** August 16, 2024
From: Erin Williams **File:** EDMS#2547853
Subject: **NWFRS 2025 Rates**

New Westminster Fire & Rescue Services (NWFRS) has reviewed our Schedule "A" to our Fire Protection Bylaw and is proposing to revise the fees for fire safety plan reviews as outlined below.

Current Schedule "A":

<u>SECTION</u>	<u>COST RECOVERY</u>	<u>CURRENT FEE</u>
...
38	Fee for Fire Safety Plan Review: Construction and Occupancy Plans	\$150.00 each review
...

Proposed Revision to Schedule "A":

<u>SECTION</u>	<u>COST RECOVERY</u>	<u>CURRENT FEE</u>
...
38	Fee for Fire Safety Plan Review Low Rise (6 or fewer storeys) Complex Buildings: <ul style="list-style-type: none"> - High Rise (7+ storeys) - Care/Treatment Facility - Detention Facility Amendment to existing plan <ul style="list-style-type: none"> - Administrative updates (e.g. contact information, formatting, etc.) - Operational updates (e.g. occupancy classification, building layout, fire protection systems replacement, etc.) Construction Fire Safety Plan	\$180.00 per new plan \$340.00 per new plan No charge \$110 per review \$180.00 per new plan



The proposed changes to the fee for fire safety plan review is intended to achieve the following:

- Align our fire safety plan review rates with that of our neighbouring jurisdictions, including Richmond, Coquitlam and Burnaby; and
- More accurately reflect the time commitment required for the reviewing fire safety plans that range in complexity.

Additionally, NWFRS is proposing to increase all current fees outlined in Schedule "A" of our Fire Protection Bylaw by 3% to reflect the estimated rate of inflation targeted by the Bank of Canada Monetary Policy Report.

The future plan is to increase our fees annually based on an estimated rate of inflation from the Bank of Canada.

The body of the Fire Protection Bylaw is not impacted by the revision to our fees. The revised Schedule "A" for the Fire Protection Bylaw is attached for your reference.

Thank you

Erin Williams

Erin Williams, Fire Chief

SCHEDULE "A" TO
Fire Protection Bylaw No.6940, 2004

<u>SECTION</u>	<u>PERMITS</u>	<u>CURRENT FEE</u>
26	Permit for Use of High Hazard Fireworks	\$206.00
27	Permit for the Installation or Removal of Storage Tanks	\$103.00
<u>SECTION</u>	<u>COST RECOVERY</u>	
6., 15	Fee for demolishing premises	Costs of City or Contractor plus 10%
6.8, 15	Fee for securing premises	Costs of City or Contractor plus 10%
20.2	Fee for removing or clearing flammable debris from property	Costs of City or Contractor plus 10%
23	Fee to provide clearance around hydrant	Costs of City or Contractor plus 10%
25	Fee to extinguish "outdoor burning" fire	\$206.00
29	Fee for cost recovery for standby as a result of lack of notification of alarm being out of service	Fire Service Fees for apparatus and equipment. Staff rates as per current collective agreement plus 10% (3 hour minimum)
30	Excessive False Alarm Fee	3 rd occurrence - \$206 4 th occurrence - \$412 5 th occurrences - \$618 All subsequent occurrences - \$618 per occurrence
32	Fee for standby time for waiting for reference to arrive over the specified time.	Fire Service Fees for apparatus and equipment. Staff rates as per current collective agreement plus 10% (3 hour minimum)*, **

SECTION	COST RECOVERY	
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41	Fee for Fire Protection File Search	\$52.00
42	Fee to investigate fires over \$5,000 loss	\$515 (first three hours); Cost recovery to include Fire Services fees for apparatus and equipment. Staff rates as per current collective agreement. Miscellaneous cost recovery for evidence testing, additional contractor fees if/when required, plus 10%. *, **
43	Fee for third inspection required, and subsequent inspections	3 rd inspection - \$160.00 4 th inspection - \$315.00 5 th inspection - \$469.00 6 th inspection - \$623.00 Subsequent inspections after 6 th inspection - \$623 each
43	Fee for subsequent inspections	See item 43 above.
44	Fee to inspect premises involved in the illegal use of a controlled substance	Costs plus \$309.00

44	Fee for Suppression Crews to suppress fires or any other task as a result of attending an incident involved in the illegal use of a controlled substance.	Fire Service Fees for apparatus and equipment. Staff rates as per current collective agreement plus 10% (3 hour minimum) *, **
45	Fee for the recovery of damaged or contaminated equipment	Cost of replacement plus 10% restocking fee ***
46	Fee for inspection of Business and Community Care licenses	No Fee
47	Fee for inspection of propane facilities	No Fee

SECTION	COST RECOVERY	
48	Fee for service for the use of personnel and equipment at a special event	Fire Service Fees for apparatus and equipment. Staff rates as per current collective agreement plus 10% (3 hour minimum)*, **
49	Fee for Fire Education Lectures and Demonstrations – Live Extinguisher Demonstrations.	\$26 per person
50	Cost Recovery for Extraordinary Charges at an Incident	Fire Service Fees for apparatus and equipment. Staff rates as per current collective agreement plus 10% (3 hour minimum)*, **
51	Cost Recovery of Assessment and Contracting of Services	Fire Service Fees for apparatus and equipment. Staff rates as per current collective agreement plus 10% (3 hour minimum)*, **
51	Freedom of Information Request: - Motor Vehicle Incident Report	\$103
51	Freedom of Information Request: - Fire Incident Report	\$206
51	Freedom of Information Request: - Fire Investigation Report	\$206

43	Inspection by Request: Property/Occupancy	Staff rates as per current collective agreement plus 10%
51	Photocopies	Cost recovery plus 10%
52	Failure to Provide Access for Scheduled Inspections	Municipal Ticketing Bylaw

Notes:

- *Fire Services Fees for apparatus: \$355.00 per hour (3 hour minimum)
- **Staff rates as per current collective agreement
- ***Replacement costs for contaminated and/or damaged equipment plus 10%
- Applicable taxes to be added to all invoicing