

Attachment 4

Anvil Theatre Fees and Rates Review Memo

Memorandum

To: Shehzad Somji, CFO/Director of Finance
 Indeep Johal, Manager, Financial Services

Date: August 16, 2024

From: Todd Ayotte, Manager, Community Arts & Theatre

File:

Subject: Anvil Theatre – User Fees and Rates Review – 2025 Proposed Rates

This memo outlines recommended changes to the Anvil Theatre User Fees and Rates as included in Bylaw No. 8209, 2020.

Recommendations

Anvil Theatre Rental Rates

It is recommended that the Anvil Theatre rental rates be increased by 3% for 2025 in line with the estimated rate of inflation.

Notes:

- Rental rates are based on an 8-hour minimum booking;
- Discounted rates are provided for local New Westminster businesses and Not-for-Profit organizations;
- Rates vary based on usage (performance, technical rehearsal, bare stage rehearsal);
- Prime and non-Prime rates are applied based on day of booking (Prime rates apply to bookings on Friday-Sunday and Non-Prime rates apply to bookings on Monday-Thursday);
- Proposed rates have been rounded to the nearest dollar.

Rental Category	Current Rate	Proposed Rate	Percentage Increase
Performance - Standard Prime	2,163	2,228	3%
Performance - Standard Non-Prime	1,854	1,910	3%
Performance - NW Cultural Business Prime	1,514	1,559	3%
Performance - NW Cultural Business Non-Prime	1,298	1,337	3%
Performance - NFP Prime	1,082	1,114	3%
Performance - NFP Non-Prime	927	955	3%
Technical Rehearsal - Standard Prime	1,622	1,671	3%
Technical Rehearsal - Standard Non-Prime	1,391	1,433	3%
Technical Rehearsal - NW Cultural Business Prime	1,133	1,167	3%

Technical Rehearsal - NW Cultural Business Non-Prime	973	1,002	3%
Technical Rehearsal - NFP Prime	811	835	3%
Technical Rehearsal - NFP Non-Prime	695	716	3%
Bare Stage Rehearsal - Standard Prime	1,082	1,114	3%
Bare Stage Rehearsal - Standard Non-Prime	927	955	3%
Bare Stage Rehearsal - NW Cultural Business Prime	757	780	3%
Bare Stage Rehearsal - NW Cultural Business Non-Prime	649	668	3%
Bare Stage Rehearsal - NFP Prime	541	557	3%
Bare Stage Rehearsal - NFP Non-Prime	464	478	3%

Anvil Theatre staffing charges

It is recommended that the following staff charge out rates be increased by 3% in line with the estimated rate of inflation for the following positions: Technical Supervisor, Skilled Technician, Security, Building Cleaner. It is recommended that the following staff charge out rates be increased by 3% in line with the estimated rate of inflation, plus an additional 7% sectoral adjustment: General Technician, Front of House.

Staff Position	Current Hourly Fee	Proposed Hourly Fee	ROI Percentage Increase	One-Time Additional Sectoral Adjustment
Technical Supervisor	\$42.19	\$43.46	3%	-
Skilled Technician	\$31.64	\$32.59	3%	-
General Technician	\$26.37	\$29.06	3%	7%
Front of House	\$26.37	\$29.06	3%	7%
Security	\$26.37	\$27.16	3%	-
Building Cleaner	\$26.37	\$27.16	3%	-