



**COMMUNITY HERITAGE COMMISSION
MINUTES**

**Wednesday, February 7, 2024, 6:00 p.m.
Open to public attendance in Committee Room G
Lower Level, City Hall
Committee members may attend electronically**

PRESENT:

Councillor Daniel Fontaine*	Alternate Chair/Council Representative
Shadi Arous	Community Member
Samuel Boisvert*	Community Member
Jennifer Crews	NWHPS Representative
John Davies*	Community Member
Nancy Dheilly	Community Member
Danielle Karlsson*	Community Member
Shelby McCannel*	Community Member
David Sarraf*	Community Member

REGRETS:

Councillor Jaimie McEvoy	Chair
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STAFF PRESENT:

Rob McCullough	Manager, Museums and Heritage Services, Office of the CAO
Britney Dack	Acting Supervisor of Land Use and Heritage Planning, Climate Action, Planning and Development
Carilyn Cook	Committee Clerk, Legislative Services

*Denotes electronic attendance

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Councillor Fontaine opened the meeting at 6:03 p.m. and recognized with respect that New Westminster is on the unceded and unsurrendered land of the Halkomelem speaking peoples. He acknowledged that colonialism has made invisible their histories and connections to the land. He recognized that, as a City, we are learning and building relationships with the people whose lands we are on.

2. CHANGES TO THE AGENDA

None.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

None.

4. REPORTS AND PRESENTATIONS

4.1 Orientation and Affirmations of Office

Carilyn Cook, Committee Clerk, commenced with her presentation which included the role of advisory committees, the terms of reference, meeting attendance and quorum, meeting conduct, City policies and freedom of information, and, lastly, affirmations of office.

4.2 CHC CAPD Orientation Presentation 2024

Britney Dack, Acting Supervisor of Land Use and Heritage Planning, provided an orientation presentation which outlined the purpose of the Community Heritage Commission as it relates to the Climate Action, Planning and Development Department's work, including the different aspects of heritage, heritage value, legislation, tools for heritage recognition, protection and interpretation, the various types of reports to the Commission, and resources available to Commission members.

4.3 Heritage Terms: Glossary

No discussion.

4.4 Museums and Heritage Services Orientation

Danielle Karlsson, Community Member, joined the meeting at 7:07 p.m.

Rob McCullough, Manager, Museums and Heritage Services, provided a PowerPoint Orientation of Museums and Heritage Services which outlined the museum and archives mission and mandate, heritage collections, exhibitions and programs, and current activities and projects.

5. NEW BUSINESS

None.

6. END OF MEETING

The meeting ended at 7:36 p.m.

7. UPCOMING MEETINGS

March 6, 2024
April 3, 2024
May 1, 2024
June 5, 2024
July 3, 2024
September 4, 2024
October 2, 2024
November 6, 2024
December 4, 2024

Certified correct,

Councillor Daniel Fontaine

Carilyn Cook, Committee Clerk