

REPORT

Legislative Services

To: Mayor Johnstone and Members of Council
Date: April 8, 2024

From: Lisa Spitale
Chief Administrative Officer
File: 05.1035.10
Item #: 2024-163

Subject: Appointment of Corporate Officer

RECOMMENDATION

THAT Council appoint Hanieh Berg as the Corporate Officer for the City of New Westminster effective April 22, 2024.

PURPOSE

The purpose of this report is to provide for the appointment of a new Corporate Officer.

BACKGROUND

Dennis Back was appointed Interim Corporate Officer on February 26, 2024 to act in this role until such time as a new Corporate Officer could be hired.

A search has been conducted and a candidate for this position has been selected.

The Corporate Officer (City Clerk) is a statutory officer of the City under Section 148 of the *Community Charter* and the City's Officers Bylaw, No. 7175, 2007, and therefore requires appointment by City Council.

Once appointed, the Corporate Officer assumes the responsibilities of the Corporate Officer under the Officers Bylaw and the Delegation Bylaw No. 7176, 2015. These bylaws also provide that the Assistant or Deputy Corporate Officer can exercise the statutory powers and fulfill the statutory duties of the Corporate Officer.

ANALYSIS

The Selection Committee, led by the Chief Administrative Officer, interviewed a number of candidates for this position. Hanieh Berg was considered to have the greatest depth of experience, and represent the most appropriate fit, for the Corporate Officer position in New Westminster.

The appointment of a new Corporate Officer will fulfill the statutory requirements under the *Community Charter* and ensure the continued smooth operation of this department.

OPTIONS

The options are:

1. THAT Council appoint Hanieh Berg as the Corporate Officer for the City of New Westminster effective April 22, 2024.
2. THAT Council provide staff with other direction.

Staff recommend Option 1.

APPROVALS

This report was prepared by:
Dennis Back, Interim Corporate Officer

This report was approved by:
Lisa Spitale, Chief Administrative Officer