

Attachment 3

*Economic Development - Business
License Amendment Bylaw No. 8420,
2023*

CORPORATION OF THE CITY OF NEW WESTMINSTER
BUSINESS LICENSE AMENDMENT BYLAW (2024 Fee Schedule) 8420, 2023

A Bylaw to Amend Business License Bylaw No. 5640, 1986

THE COUNCIL of the Corporation of the City of New Westminster in open meeting assembled ENACTS AS FOLLOWS:

Citation

1. This Bylaw may be cited for all purposes as “Business License Amendment Bylaw (2024 Fee Schedule) No. 8420, 2023”.

Amendments

2. Business License Bylaw No. 5640, 1986 is amended by:
 - a) Amending section 4.(2) by striking out section 4.(2) and inserting the following:
 4. (2) It shall be incumbent upon each person to renew the license and pay the fee set out in the Business License Bylaw No. 5640, 1986 Appendix B prior to the beginning of each calendar year.
 - b) Amending section 13. (4) by striking out section 13.(4) and inserting the following:
 13. (4) Applications will only be deemed complete when the appropriate application fee as set out in Appendix B has been paid.
 - c) Inserting 2024 Business License Fee Schedule attached to and forming part of this bylaw as Appendix “B” to Business License Bylaw No. 5640, 1986 to record this bylaw change.

GIVEN FIRST READING this 30th day of October, 2023.

GIVEN SECOND READING this 30th day of October, 2023.

GIVEN THIRD READING this 30th day of October, 2023.

ADOPTED this _____ day of _____, 2023.

MAYOR PATRICK JOHNSTONE

PETER DEJONG, CORPORATE OFFICER

Appendix B to Business License Bylaw No. 5640, 1986

SECTION I

ANNUAL LICENSING FEES SET BY BUSINESS TYPE

	BUSINESS TYPE	DESCRIPTION	FEE
01	Adult Entertainment Venue Non-Liquor Licence	From any person carrying on the business of an adult entertainment venue which does not have a valid liquor licence	\$3096.00
02	Auctioneer	From any person selling property by auction (not being a Crown Officer selling crown property by auction, or a Sheriff's Officer or Bailiff selling lands, goods or chattels, under a judgment or a satisfaction of rent or taxes)	\$344.00
03	Automobile Leasing/Renting	From any person carrying on the business of leasing or renting motor vehicles <ul style="list-style-type: none"> • one to five vehicles • over five vehicles 	\$344.00 \$691.00
04	Automobile Service Station	From any person carrying on the business of an automobile service station for each nozzle	\$106.00
05	Barber, Hairdresser or Esthetician	From any person carrying on the business of a barber shop, hairdresser or esthetician <ul style="list-style-type: none"> • for the first person • for each additional person 	\$165.00 \$25.00
06	Bed & Breakfast Accommodation	From any person carrying on the business of a temporary sleeping accommodation with the provision of a daily breakfast.	\$203.00
07	Book or Magazine Agent	From any person who sells or disposes of books, periodicals or other written matter	\$173.00
08	Bowling Alley	From any person who carries on the business of a bowling alley <ul style="list-style-type: none"> • per lane • minimum 	\$47.00 \$203.00
09	Care Facility	From any person carrying on the business of group child care or adult care facility	\$0.00
10	Carnival or Circus	From the proprietor or manager of any carnival or circus, per day.	\$173.00
11	Christmas Tree Vendor	From any person who carries on the business of a Christmas tree vendor <ul style="list-style-type: none"> • 2 months 	\$83.00
12	Commission Merchant	From any person carrying on the business of a commission merchant	\$142.00
13	Contractor	From any person carrying on the business of a contractor <ul style="list-style-type: none"> • one to two employees • each additional employee 	\$173.00 \$21.00

	BUSINESS TYPE	DESCRIPTION	FEE
14	Curling Rink	From any person carrying on the business of curling rink <ul style="list-style-type: none"> • per sheet of ice • minimum 	\$66.00 \$203.00
15	Dating Services	From any person carrying on the business of providing information to persons desirous of meeting other persons for the purpose of social outings	\$203.00
16	Direct Seller	From every person carrying on the business of a direct seller	\$173.00
17	Hall - Rental	From every person engaged in the business of operating a rental hall <ul style="list-style-type: none"> • one year • one month • one day 	\$821.00 \$494.00 \$248.00
18	Inter-Municipal Business Licence (IMBL)	From eligible trades contractor or other professional pursuant to Bylaw No. 7610	\$250.00
19	Laundromat	From any person carrying on the business of a laundromat by the operation of coin-operated automatic washing and drying machines whether or not any person or persons is in actual charge of the premise <ul style="list-style-type: none"> • one machine • each additional machine 	\$142.00 \$20.00
20	Liquor Licence "1" (Liquor Primary)	"Liquor Primary" Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a "Liquor Primary" licensed establishment	\$3096.00
21	Liquor Licence "2" (Food Primary)	"Food Primary" Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a "Food Primary" licensed establishment	\$387.00
22	Liquor Licence "3" (Food Primary with Patron Participation)	"Food Primary With Patron Participation" Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a "Food Primary" licensed establishment with patron participation entertainment	\$1548.00
23	Liquor Licence (Retail Store)	"Licencee Retail Store" Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a "Licensee Retail Store" licensed establishment	\$3096.00
24	Liquor Licence (Private Club)	"Liquor Primary - Private Club" Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a "Liquor Primary - Private Club" licensed establishment	\$0.00

	BUSINESS TYPE	DESCRIPTION	FEE
25	Mobile Food Vending (Food Truck)	From any person operating a Food Truck pursuant to Bylaw No. 7850 <ul style="list-style-type: none"> • Single Event Licence • Annual Licence: 1-3 employees • Annual Licence: 4+ employees 	\$56.00 \$203.00 \$295.00
26	Parking Lot	From every person carrying on the business of a private parking lot	\$247.00
27	Peddler	From every person who goes from place to place or house to house selling or taking orders for selling, or offering for sale or vending on any street, lane, or public place within the City, whether such person is acting on that person's own behalf or as an employee of another	\$517.00
28	Pool Rooms and Billiard Halls	From any person keeping a premise where a billiard table or pool table is used for hire or profit <ul style="list-style-type: none"> • per table • minimum 	\$65.00 \$203.00
29	Relaxation Body Rub	From any person providing relation body-rub services	\$3096.00
30	Retail Sale of Cannabis	From any person carrying on the business involving the retail sale of cannabis	\$3096.00
31	Secondhand Dealer	From any person carrying on the business of a secondhand dealer	\$342.00
32	Shoe Shine Stand	From any person carrying on the business of a shoe shine stand <ul style="list-style-type: none"> • for each chair on such stand • minimum 	\$20.00 \$106.00
33	Social Escort Service	from any person carrying on the business of providing or furnishing male escorts or female partners for social occasions	\$3096.00
34	Street Entertainer / Busker	from any person carrying on the business of providing entertainment on a street or public place	\$38.00
35	Street Vendor	from any person carrying on the business of selling wares on a street or public place	\$203.00
36	Storage Yard	from any person carrying on the business of storage of goods or equipment	\$203.00
37	Tea Cup Reader	from every person engaged in the occupation of a tea cup reader	\$54.00

	BUSINESS TYPE	DESCRIPTION	FEE
38	Theatre	<p>from the proprietor, lessee or manager of any theatre, concert hall, or other place of entertainment, amusement or exhibition</p> <ul style="list-style-type: none"> • one year • one month • one day <p>provided that where one building contains more than one Theatre a separate licence fee shall be payable in respect of each theatre. Provided further than no such licence shall be required in respect of a performance, concert, exhibition or entertainment, the entire proceeds of which are disbursed to charitable or religious purposes</p>	<p>\$821.00 \$494.00 \$248.00</p>

SECTION II

EMPLOYEE BASED BUSINESS

Every person carrying on within the City of New Westminster any business, professional practice, trade, employment, occupation, calling, not herein before enumerated, shall pay to the City of New Westminster a fee specified as follows plus any applicable taxes:

Number of Employees		FEE
1 – 3	Persons Engaged in the Business	\$203.00
4 - 10	Persons Engaged in the Business	\$295.00
11 - 25	Persons Engaged in the Business	\$560.00
26 - 50	Persons Engaged in the Business	\$1118.00
51 - 100	Persons Engaged in the Business	\$2279.00
over 100	Persons Engaged in the Business	\$3096.00

SECTION III

VENDING MACHINES

For any person carrying on the business of operating vending machines the following fees per machine plus any applicable taxes apply:

	Type of Vending Machine	FEE
(a)	For the sale of confectionery, including beverages	\$39.00
(b)	For the sale of tobacco, cigars or cigarettes	\$83.00
(c)	For amusement when operated by coins greater than one cent	\$58.00
(d)	For the sale and/or distribution of newspapers	\$49.00
(e)	For coin operated laundry machines	\$17.00
(f)	Automated Bank Teller Machine at locations other than at a financial institution	\$203.00
(g)	Any other vending machine	\$39.00

SECTION IV

RENTAL ACCOMMODATION FEES

For any person carrying on the business of operating Apartments, Rooming houses, Lodging Houses, Rental Houses and any other place where rooms are available for rental for human habitation.

For the purpose of calculating fees under this Bylaw, each rental unit shall be considered as follows:

Housekeeping / Bachelor rental unit	2 Rooms
1 Bedroom rental unit	3 Rooms
2 Bedroom rental unit	4 Rooms
3 Bedroom rental unit	5 Rooms

	FEE
Property not Certified by the Crime Free Multi Housing Program	\$18.00 (per room)
Property Certified by the Crime Free Multi Housing Program (if applicable)	\$16.00 (per room)

SECTION V

COMMERCIAL VEHICLE FEES

The licence fees payable by licensees who are carrying on the business of carriers of persons or chattels are in the following amounts plus any applicable taxes:

VEHICLE TYPE		FEE
Class "A" – Taxi	For each vehicle: <ul style="list-style-type: none"> • Carbon fuel or Hybrid • Zero Emission • Accessible If also used for displaying materials, the additional fee per vehicle -	\$150.00 \$30.00 \$0.00 \$9.00
Class "B" – Bus	For each vehicle -	\$86.00
Class "C" – Hearse	For each vehicle -	\$29.00
Class "D" – Limousine	For each vehicle -	\$29.00
Class "F" – Driver Testing or Training Vehicle	For each vehicle -	\$36.00
Class "L" – Handicapped Persons Transportation Vehicle	For each vehicle -	\$228.00
Class "P" – Pedicab	For each vehicle -	\$36.00

SECTION VI

BUSINESS LICENCE APPLICATION FEES

The business types listed in the table below, shall be required to pay the corresponding application fee upon submission of an application for a business licence.

BUSINESS TYPE	FEE
Business Licence Application (excluding Liquor Primary and Cannabis related) (initial application only)	\$56.00
Mobile Food Vending (Food Truck) Application (applicable to Annual Licence only)	\$56.00
Retail Sale of Cannabis Application	\$6074.00
Liquor Primary Application	\$6074.00