

**ON TABLE**  
City Council Meeting  
October 30, 2023  
re: New Business**BOARD OF EDUCATION**

October 25, 2023

Sent by email: [clerks@newwestcity.ca](mailto:clerks@newwestcity.ca)Peter DeJong, Corporate Officer  
Legislative Services  
511 Royal Avenue  
New Westminster BC V3L 1H9

Dear Peter,

**Re: Trustee Resignation and By-Election**

The Board of Education of School District No. 40 (New Westminster) (the “Board”) received notice from Dee Beattie that she has resigned from her position as trustee within the Board effective September 26, 2023.

Please accept this letter as notice to municipal council of the vacancy of this position which has been completed in accordance with the provisions outlined in the *School Act*. As the trustee electoral area falls within the City of New Westminster, we understand that the City must be responsible for the running of the by-election.

We look forward to future communication on the municipally appointed Chief Election Officer and dates set for the upcoming by-election.

Sincerely,  
**SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER)**Maya Russell  
Chair, Board of EducationCC: Trustees, Board of Education School District No. 40  
Karim Hachlaf, Superintendent of Schools  
Bettina Ketcham, Secretary-Treasurer  
Mayor Johnstone and City Councillors, City of New Westminster