

REPORT

Legislative Services

To: Mayor Johnstone and Members of Council
Date: October 16, 2023

From: Peter DeJong
Corporate Officer
File: 05.1035.10

Item #: 2023-648

Subject: Amendments to 2023 Schedule and Proposed 2024 Schedule of Council Meetings

RECOMMENDATION

That Council approve the amendments to the 2023 Schedule of Council Meetings as set out in Attachment 1 and approve the 2024 Schedule of Council Meetings as set out in Attachment 2 of this report.

PURPOSE

To request Council approval of changes to the 2023 Schedule and approval of the 2024 Schedule of Council Meetings.

BACKGROUND

Section 127 of the *Community Charter* requires annual publication of Council's Schedule of Meetings, including date, time and place of meeting, and that the schedule shall be posted in the public notice posting place, and that notice of the availability of the schedule shall be published in accordance with the Public Notice Bylaw, per section 94 of the *Community Charter*. Approval of this proposed meeting schedule will allow the posting of the 2024 Council Meeting Schedule prior to January 1, 2024, as required.

DISCUSSION

The attached amendments to the 2023 Schedule (Attachment 1) add Council Workshops on Mondays other than regular Council Mondays in October, November and December. This draft was previously provided to Council with the August 28, 2023 report on the Council Strategic Plan Workshop Model.

The proposed 2024 Schedule (Attachment 2) presents a schedule of two regular Council meetings per month for most months, which allows time between meetings to meet the notification requirements of public hearings and public hearings not held. Additional Council Workshops are scheduled on Mondays other than regular Council Mondays.

The 2024 Schedule includes 21 regular Council meeting days and 14 additional Council Workshop days. The schedule has been checked against calendars of significant holidays.

OPTIONS

- 1) THAT Council approve the amendments to the 2023 Schedule of Council Meetings as set out in Attachment 1 and approve the 2024 Schedule of Council Meetings as set out in Attachment 2 of this report.
- 2) THAT Council give alternate direction.

Staff recommend Option 1.

ATTACHMENTS

Attachment 1: Amended 2023 Fall Schedule of Council Meetings

Attachment 2: Proposed 2024 Schedule of Council Meetings

APPROVALS

This report was prepared by:
Gillian Day, Agenda Secretary

This report was reviewed by:
The Senior Management Team

This report was approved by:
Peter DeJong, Corporate Officer
Lisa Spitale, Chief Administrative Officer