

Attachment 5

Anvil Theatre Fees and Rates Review Memo

Memorandum

To: Indeep Johal, Manager, Financial Services

Date: August 25, 2023

From: Todd Ayotte, Manager, Community Arts & Theatre

File:

Subject: **Anvil Theatre – User Fees and Rates Review – 2024 Rates**

This memo outlines recommended changes to the Anvil Theatre User Fees and Rates as included in Bylaw No. 8367, 2022.

Recommendations

Anvil Theatre Rental Rates

It is recommended that the Anvil Theatre rental rates be increased by 3% for 2024 in line with the estimated rate of inflation. Rental rates have remained unchanged since first established. Therefore an incremental increase is recommended for 2024.

Notes:

- Rental rates are based on an 8-hour minimum booking;
- Discounted rates are provided for local New Westminster businesses and Not-for-Profit organizations;
- Rates vary based on usage (performance, technical rehearsal, bare stage rehearsal);
- Prime and non-Prime rates are applied based on day of booking (Prime rates apply to bookings on Friday-Sunday and Non-Prime rates apply to bookings on Monday-Thursday);
- Proposed rates have been rounded to the nearest dollar.

Rental Category	Current Rate	Proposed Rate	Percentage Increase
Performance - Standard Prime	2,100	2,163	3%
Performance - Standard Non-Prime	1,800	1,854	3%
Performance - NW Cultural Business Prime	1,470	1,514	3%
Performance - NW Cultural Business Non-Prime	1,260	1,298	3%
Performance - NFP Prime	1,050	1,082	3%
Performance - NFP Non-Prime	900	927	3%
Technical Rehearsal - Standard Prime	1,575	1,622	3%
Technical Rehearsal - Standard Non-Prime	1,350	1,391	3%
Technical Rehearsal - NW Cultural Business Prime	1,100	1,133	3%

Technical Rehearsal - NW Cultural Business Non-Prime	945	973	3%
Technical Rehearsal - NFP Prime	787.50	811	3%
Technical Rehearsal - NFP Non-Prime	675	695	3%
Bare Stage Rehearsal - Standard Prime	1,050	1,082	3%
Bare Stage Rehearsal - Standard Non-Prime	900	927	3%
Bare Stage Rehearsal - NW Cultural Business Prime	735	757	3%
Bare Stage Rehearsal - NW Cultural Business Non-Prime	630	649	3%
Bare Stage Rehearsal - NFP Prime	525	541	3%
Bare Stage Rehearsal - NFP Non-Prime	450	464	3%

Anvil Theatre staffing charges

It is recommended that the staffing charge out rates be increased by 3% for 2024 in line with the estimated rate of inflation.

Staff Position	Current Hourly Fee	Proposed Hourly Fee	Percentage Increase
Technical Supervisor	\$40.96	\$42.19	3%
Skilled Technician	\$30.72	\$31.64	3%
General Technician	\$25.60	\$26.37	3%
Front of House	\$25.60	\$26.37	3%
Security	\$25.60	\$26.37	3%
Building Cleaner	\$25.60	\$26.37	3%