

Attachment 4

Cultural Services Fees and Rates Review Memo



Memorandum

TO: Jacqueline Dairon
Acting CFO/Director of Finance

DATE: August 28, 2023

FROM: Rob McCullough
Manager, Museums and Heritage
Services

SUBJECT: Cultural Services Fees and Charges Bylaw Amendment (New
Westminster Museums & Archives, New Media Gallery, Arts Services)

The purpose of this memo is to provide Council with information regarding recommended changes to the Bylaw that regulates Fees and Charges for New Westminster's Cultural Services operations.

As per Community Charter requirement municipal fees and charges must be approved through Bylaw. In accordance with the CPI increase recommended by Finance the Cultural Services division is recommending that the fees for Anvil Centre Studio Rates, photo reproductions and video reproductions be increased to an average of 2.7%. A baseline rate of 3.0% was set for fee increases and modified to round to the nearest .25 cents.

Programming fees will remain status quo through cost recovery. Additionally the fee for piano tuning will be set to be equal to the cost for the city to hire this service.

Regards,

Rob McCullough
Manager, Museums and Heritage Services