



**ADVISORY PLANNING COMMISSION  
MINUTES**

**Tuesday, February 7, 2023**

**Open to public attendance in Council Chamber, City Hall  
Committee members may attend electronically**

**PRESENT:**

Mr. Jassy Briach	Community Member
Mr. Andrew Hull*	Community Member
Ms. Simar Jasal	Community Member
Ms. Krista Macaulay*	Community Member
Ms. Luana Pinto	Community Member
Mr. Diego Pons	Community Member
Ms. Angel Mangeurra*	Community Member

**ABSENT:**

Mr. Christopher Lumsden	Community Member
Mr. Quentin Van Der Merwe	Community Member

**STAFF PRESENT:**

Mr. Mike Watson	Acting Supervisor of Development Planning
Ms. Carilyn Cook	Committee Clerk

\*Denotes electronic attendance

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**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

Carilyn Cook, Committee Clerk, opened the meeting at 6:00 p.m. and recognized with respect that New Westminster is on the unceded and unsurrendered land of the Halkomelem speaking peoples. She acknowledged that colonialism has made invisible their histories and connections to the land. She recognized that, as a City, we are learning and building relationships with the people whose lands we are on.

**Procedural note:** Agenda Item 4.1 Legislative Services Commission Orientation and Oaths of Office was addressed at this time.

## **2. CHANGES TO THE AGENDA**

MOVED AND SECONDED

**THAT** the agenda of the February 7, 2023 Advisory Planning Commission meeting be amended to address Item 4.1 – Legislative Services Commission Orientation and Oaths of Office first, followed by Item 5.1 – Election of Chair and Item 5.2 – Election of Alternate Chair, and then the remainder of regular agenda items.

**Carried.**

All members of the Committee present voted in favour of the motion.

**Procedural note:** The minutes are recorded in numerical order.

## **3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

### **3.1 December 7, 2021**

MOVED AND SECONDED

**THAT** the minutes of the December 7, 2021 Advisory Planning Commission meeting be adopted as circulated.

**Carried.**

All members of the Committee present voted in favour of the motion.

### **3.2 February 15, 2022**

MOVED AND SECONDED

**THAT** the minutes of the February 15, 2022 Advisory Planning Commission meeting be adopted as circulated.

**Carried.**

All members of the Committee present voted in favour of the motion.

## **4. REPORTS AND PRESENTATIONS**

### **4.1 Legislative Services Commission Orientation and Oaths of Office**

Carilyn Cook, Committee Clerk, commenced with her Legislative Services Commission Orientation PowerPoint presentation which included the role of advisory committees, the terms of reference, meeting attendance and quorum, meeting conduct, City policies and freedom of information, and, lastly, oaths of office.

## **4.2 Climate Action, Planning and Development Orientation**

Mike Watson, Acting Supervisor of Development Planning, provided a Planning Policy Orientation PowerPoint presentation which included the Advisory Planning Commission Bylaw, the role of the Commission, the scope of review by the APC, the development review process, meeting format, and, City policy documents to consider.

## **5. NEW BUSINESS**

### **5.1 Election of Chair**

MOVED AND SECONDED

**THAT** Andrew Hull be appointed as the Chair for the 2023 Advisory Planning Commission term.

**Carried.**

All members of the Committee present voted in favour of the motion.

### **5.2 Election of Alternate Chair**

MOVED AND SECONDED

**THAT** Simar Jasal be appointed as the Alternate Chair for the 2023 Advisory Planning Commission term.

**Carried.**

All members of the Committee present voted in favour of the motion.

## **6. END OF MEETING**

The meeting ended at 7:05 p.m.

## **7. UPCOMING MEETINGS**

Remaining scheduled meetings for the year, which take place at 6:00 p.m. unless otherwise noted:

February 21  
March 21  
April 18  
May 16  
June 20  
July 25  
August 15  
September 19  
October 17

November 21  
December 19

Certified correct,

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Andrew Hull, Chair

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Carilyn Cook, Committee Clerk

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