

REPORT

Engineering Services

To: Mayor Johnstone and Members of Council
Date: August 28, 2023

From: Lisa Leblanc
Director of Engineering Services
File: 05.1035.10
(EDMS# 2315216v2)

Item #: 2023-521

Subject: **Subdivision and Development Control Miscellaneous Amendment Bylaw No. 8412, 2023**

RECOMMENDATION

THAT Council give three readings to Bylaw No. 8412, 2023 - Subdivision and Development Control Miscellaneous Amendment Bylaw as presented in Attachment 1 of this report.

PURPOSE

To request that Council consider the recommendations for Subdivision and Development Control Amendment Bylaw No. 8412, 2023.

BACKGROUND

The Subdivision and Development Control Bylaw (Bylaw No. 7142, 2007) regulates the subdivision of lands and establishes standards for works and services to be provided for subdivision and building permit applications in the City and provided for under the *Local Government Act*. The current bylaw was amended in 2023 to provide needed clarifications and updated standards to reflect current design best practices. Those bylaw amendments include the following:

- Section 6 – Street Lighting and Traffic Signals – of Schedule “B” Design Criteria amendments adopted by Council in 2017.
- Sections 1, 3, 4, 5 and Table 8.2 of Schedule “B” - Design Criteria, adopted by Council in 2019. This was considered a major update as it touched on design

criteria general requirements, field survey requirements, and updates on storm drainage, sanitary and water systems design requirements.

- Section 7 & 8 of Schedule “B” and Supplementary Specification and Detail Drawings of Schedule “C”.

Staff are now bringing forward housekeeping items that were not addressed in the previous amendment from earlier this year, which includes deleting Section 8 of Schedule “B” in its entirety, renumbering Section 9 to Section 8 and deleting all instances of May 29, 2006 where this date appears in the headers, and replacing them with March 12, 2007.

ANALYSIS

The City’s current practice is to use the Subdivision and Development Control Bylaw No 7142, 2007 to assess subdivision and building permit applications for servicing requirements. All works and services that are provided and constructed under the Subdivision and Development Control bylaw are designed in accordance with The City of New Westminster Design Criteria (Schedule B), Specifications and the Standard Detail Drawings.

DISCUSSION

These amendments are housekeeping in nature and include:

- Deleting Section 8 of Schedule “B” in its entirety to remove duplicated sub-sections;
- Renumbering Section 9 to Section 8;
- Deleting all instances of May 29, 2006 where this date appears in the headers , and replacing them with March 12, 2007. (Bylaw No. 7142, 2007 was originally adopted on March 12, 2007.)().

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with the proposed changes on the bylaw.

FINANCIAL IMPLICATIONS

There may be indirect cost savings associated with reduced staff time spent on bylaw administration as a result of the proposed miscellaneous amendment changes.

INTERDEPARTMENTAL LIAISON

Staff from the following areas have been involved in the development and/or review of the Bylaw:

- Engineering Services (Infrastructure Planning and Transportation);
- Engineering Operations;
- CAO (Legal, Economic Dev, Communication).

OPTIONS

The following options are presented for Council's consideration:

1. THAT Council give three readings of Subdivision and Development Control Miscellaneous Amendment Bylaw No. 8412, 2023 as presented in Attachment #1 of this report.
2. THAT Council provide Staff with other direction.

Staff recommend option 1.

CONCLUSION

The proposed amendments are housekeeping in nature and will improve the interpretation of Section 7 (by deleting Section 8 of Schedule "B" in its entirety). In addition, it renumbers Section 9, which provides a better document flow.

ATTACHMENTS

Attachment 1 – Proposed Subdivision and Development Control Miscellaneous Amendment Bylaw No. 8412, 2023

APPROVALS

This report was prepared by:

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This report was reviewed by:

Kwaku Agyare-Manu, Senior Manager, Engineering Services

This report was approved by:

Kwaku Agyare-Manu, Acting Director of Engineering Services

Lisa Spitale, Chief Administrative Officer