

Attachment #1

*Climate Action, Planning and Development
2022 Fees and Rates Amendment Bylaw No.
8293, 2021*

CORPORATION OF THE CITY OF NEW WESTMINSTER

**CLIMATE ACTION, PLANNING & DEVELOPMENT FEES AND RATES AMENDMENT
BYLAW NO. 8293. 2021**

ADOPTED _____

A Bylaw to Amend Development Services Fees and Rates Bylaw No. 7683, 2014

THE CITY COUNCIL of the Corporation of the City of New Westminster in open meeting assembled ENACTS AS FOLLOWS:

1. "Development Services Fees and Rates Bylaw No. 7683, 2014" is renamed "Climate Action, Planning & Development Fees and Rates Bylaw no. 7683, 2014.
2. This Bylaw may be cited for all purposes as "Climate Action, Planning & Development 2022 Fees and Rates Amendment Bylaw No. 8293, 2021."
3. Climate Action, Planning & Development Fees and Rates Bylaw No. 7683, 2014 is hereby amended as follows:

- a. Add below wording as section 5.6.

5.6 A Transportation Review Fee is required as outlined in Appendix 3 and Schedule C – 2022 Planning Fees, except:

- I. where concurrent applications for rezoning, heritage revitalization agreements and development permits are received at the same time and for the same lands, only one Transportation Review Fee, the greater amount of all applicable Transportation Review Fees, will be collected by the City.
- II. where an application is deemed to be non-complex and has limited impacts to the surrounding transportation network, the Transportation Review Fee may be waived."

- b. Add below wording as section 5.7.

5.7 Where concurrent applications for heritage revitalization agreements and heritage alteration permits are received at the same time and for the same lands, only the heritage revitalization agreement fee will be collected by the City.

- c. Schedule “A” (Building Permit Fees) to Climate Action, Planning & Development Fees and Rates Bylaw No. 7683, 2014 is hereby replaced with the Schedule “A” attached in Appendix 1 to this amending bylaw.
- d. Schedule “B” (Business Licence Fees) to Climate Action, Planning & Development Fees and Rates Bylaw No. 7683, 2014 is hereby replaced with the Schedule “B” attached in Appendix 2 to this amending bylaw.
- e. Schedule “C” (Planning Fees) to Climate Action, Planning & Development Fees and Rates Bylaw No. 7683, 2014 is hereby replaced with the Schedule “C” attached in Appendix 3 to this amending bylaw.
- f. Schedule “D” (Plumbing Permit Fees) to Climate Action, Planning & Development Fees and Rates Bylaw No. 7683, 2014 is hereby replaced with the Schedule “D” attached in Appendix 4 to this amending bylaw.
- g. Schedule “F” (Integrated Services Fees) to Climate Action, Planning & Development Fees and Rates Bylaw No. 7683, 2014 is hereby replaced with the Schedule “F” attached in Appendix 6 to this amending bylaw.

4. This Bylaw shall come into effect January 1st, 2022.

READ A FIRST TIME this ____ day of _____, 2021.

READ A SECOND TIME this ____ day of _____, 2021.

READ A THIRD TIME this ____ day of _____, 2021.

ADOPTED this ____ day of _____, 2021.

MAYOR JONATHAN X. COTE

JACQUE KILLAWEE, CITY CLERK

CORPORATION OF THE CITY OF NEW WESTMINSTER

Climate Action, Planning & Development Fees and Rates Bylaw

Appendix 1

2022 Building Permit Fees

Bylaw No. 8293, 2021

Schedule 'A'
Bylaw No. 8293, 2021
2022 Building Permit Fees

1.0 GENERAL

1.1 ALTERNATE SOLUTION FEES

- (a) up to two items included in one report \$533.00 (plus GST)
- (b) each subsequent item in same report \$236.00 (plus GST)
- (c) for an amendment to an original report after acceptance or rejection of the report \$151.45 (plus GST)

1.2 CHANGE OF ADDRESS - A fee of \$640.00 shall be paid where an address change based on personal preference is requested.

1.3 COMFORT LETTERS - For the preparation of a comfort letter (includes responses from the Planning, Fire, Licensing, Building Departments) a fee of \$321.00 shall be payable. For the preparations of a response from any individual department only a fee of \$151.45 shall be payable.

1.4 CONDITIONAL OCCUPANCY CERTIFICATES

- (a) Residential \$102.50 per dwelling unit (maximum \$7500) per 30 days
- (b) Other \$564.00 per 30 days

1.5 DOUBLE PERMIT FEE - If any work for which a permit is required under this bylaw shall commence before a permit has been obtained, the fees and charges payable may be doubled, to maximum fee of \$10,000.

1.6 Reserved

1.7 EXTENSION OF PERMIT - Where a permit has lapsed and the City has established that the proposed work complies with this bylaw and all other applicable bylaws, the permit may be extended on payment of an extension fee of \$151.45.

1.8 OCCUPANT LOAD – A fee of \$151.45 shall be paid to review floor plans for the purposes of establishing the maximum occupant load for a business.

1.9 **REFUNDS** - No fees or part thereof paid to the City shall be refunded if a start has been made on construction or an inspection conducted. If no start has been made and no inspection conducted and if the Building Official so certifies, the City shall refund to the applicant with respect to a valid building permit, 50% of the building permit fee, such refund shall not include the plan processing fee.

1.10 **RE-INSPECTION FEES**

(a) Where more than two inspections are necessary due to non-compliance with the provisions of this bylaw or to correct violations from previous inspections the following charges (plus GST) may be administered:

○	Third inspection	\$151.45
○	Fourth inspection	\$298.00
○	Fifth inspection	\$446.00
○	Each subsequent inspection	\$595.00

(b) Where work is not ready for inspection when the inspector calls, a re-inspection fee may be charged at \$151.45 (plus GST).

1.11 **REVISIONS TO PERMITS**

REVISION PRIOR TO PERMIT ISSUANCE - A fee, based upon the City hourly rate for staff time (min. 1 hour), may be charged on an application:

- (a) that requires 3 or more revisions, and/or
- (b) where the design is revised and/or substituted with a new design

REVISION TO ISSUED BUILDING PERMIT - A fee, based upon the City hourly rate for staff time with a \$151.45 minimum, shall be paid.

1.12 **SIGN PERMIT FEES** – Every application for a sign permit, as required by Sign Bylaw No. 7867, 2017, shall be accompanied by the applicable fees:

1.12.1	NEW SIGN (or existing unpermitted signs)	\$512.50
1.12.2	FACE CHANGE (for existing permitted signs)	\$150.70

1.13 **SOLAR HOT WATER READY EXEMPTION** A non-refundable fee of \$533.00 (plus GST) shall be paid.

- 1.14 **SPECIAL INSPECTIONS** – for inspection of work linked or not linked to an issued permit.
- (a) Special inspection during normal working hours: A fee, based on the City hourly rate for staff time (min. 1 hour), shall be paid;
 - (b) Special inspection outside normal working hours:
 - i. Monday to Friday:
 - o First 2 hours – a fee, based on 1-1/2 times the City hourly rate for staff time
 - o Each additional hour – a fee, based on double the City hourly rate for staff time
 - ii. Weekends – a fee, based on double the City hourly rate for staff time (min. 4 hours) plus a ½ hour meal break

1.15 **TRANSFER OF PERMIT:**

- (a) **CHANGE OF OWNER** - In the event of a change of ownership before construction is complete, a valid permit may be transferred upon payment of a recording fee of \$151.45 each. The new permit holder shall become responsible for depositing with the City, Security as required under this bylaw.
- (b) **CHANGE/REMOVAL OF CONTRACTOR** – In the event of a change of contractor before construction is completed; a valid permit may be transferred to a new contractor upon payment of a recording fee of \$151.45. The new contractor must take full responsibility for the work completed to date.

2.0 BUILDING PERMIT FEES

2.1 Every person shall pay the following fees (minimum fee \$151.45 for the issuance of a building permit:

- (a) \$16.30 for each \$1,000.00 of construction value or fraction thereof up to and including \$50,000.00
- (b) \$13.90 from each \$1,000.00 of construction value or fraction thereof between \$50,001.00 and \$150,000.00
- (c) \$12.30 for each additional \$1,000.00 of construction value or fraction thereof in excess of \$150,000.00

- 2.2 **PLAN PROCESSING FEE:** - A plan processing fee shall be paid for all applications in the amount of 50% of the calculated permit fee, with a minimum fee of \$151.45 and a maximum fee of \$15,000.00. The plan processing fee is non-refundable and shall be credited against the building permit fee when the building permit is issued.

3.0 DOCUMENT FEES

- 3.1 **PERMANENT RECORDS** - To assist in the cost of preparing efficient permanent Construction Records, every person making application for a building permit shall pay a fee equal to 1.0% of the construction value, subject to \$12.05 minimum and \$300 maximum.

3.2 **BUILDING RECORDS SEARCH**

- (a) Document Request Fee \$22.05 (plus GST) per document
- (b) Drawing Request Fee
 - Administration Fee \$51.25 (plus GST)
 - All copies \$1.55 per page (plus GST)
(paper size 8½ x11, 8 ½ x14, 11x17 and/or digital)
 - Large format printing (paper sizes greater than 11x17) At City's cost to third-party vendor plus an administrative fee of 10% of the printing cost or \$51.25(plus GST), whichever is greater.

4.0 DEMOLITION PERMITS

- 4.1 Where an accessory building such as a garage or shed is to be demolished, the permit fee for such work shall be \$151.45. The fee payable for all other structures shall be a minimum of \$1296.00 plus an hourly charge for demolitions exceeding 5000 sq.ft of building area.

4.2 WASTE DISPOSAL AND RECYCLING SERVICES FEES

The fees in the table below shall be required for demolition permits

Waste Disposal and Recycling Services Fee	\$277.00 non-refundable portion, plus \$5000.00 per building to be demolished, deconstructed, or disassembled (<i>refundable portion</i>)
Fee Incentive	<ul style="list-style-type: none">• 100% of the refundable portion of the Waste Disposal and Recycling Services Fee if the level of compliance stated on the accepted Compliance Report is greater than or equal to 70%; or• \$0 if the level of compliance stated on the accepted Compliance Report is less than 20%; or• in all other cases, the following as calculated using the level of compliance stated on the accepted Compliance Report, multiplied by the refundable portion of Waste Disposal and Recycling Services Fee: (Level of compliance ÷ 70) x Refundable Portion of Fee = Fee Incentive

4.3 DELAYED DEMOLITION –

Every application to delay demolition of a dwelling or to relocate a second dwelling on a lot shall be accompanied by the applicable fees prescribed in Schedule A, Section 2.0 Building Permit Fees (including the Plan Processing Fee) and a security deposit in a form acceptable to the City in the amount \$50,000.

5.0 TEMPORARY BUILDINGS - Every application a temporary building may be accompanied by the applicable fees prescribed in Schedule A, Section 2.0 Building Permit Fees (including the Plan Processing Fee) and a security deposit in a form acceptable to the City in the amount of \$25,000.00.

Appendix 2
2022 Business Licence Fees
Bylaw No. 8293, 2021

Schedule “B”
2022 Business Licence Fees
Bylaw No. 8293, 2021

SECTION I

ANNUAL LICENSING FEES SET BY BUSINESS TYPE

	BUSINESS TYPE	DESCRIPTION	FEE
01	Adult Entertainment Venue Non-Liquor Licence	From any person carrying on the business of an adult entertainment venue which does not have a valid liquor licence	\$2,935.45
02	Auctioneer	From any person selling property by auction (not being a Crown Officer selling crown property by auction, or a Sheriff’s Officer or Bailiff selling lands, goods or chattels, under a judgment or a satisfaction of rent or taxes)	\$326.50
03	Automobile Leasing/Renting	From any person carrying on the business of leasing or renting motor vehicles ➤ one to five vehicles ➤ over five vehicles	\$326.50 \$655.02
04	Automobile Service Station	From any person carrying on the business of an automobile service station for each nozzle	\$100.35
05	Barber, Hairdresser or Esthetician	From any person carrying on the business of a barber shop, hairdresser or esthetician ➤ for the first person ➤ for each additional person	\$156.21 \$23.76
06	Bed & Breakfast Accommodation	From any person carrying on the business of a temporary sleeping accommodation with the provision of a daily breakfast.	\$192.47
07	Book or Magazine Agent	From any person who sells or disposes of books, periodicals or other written matter	\$164.32

	BUSINESS TYPE	DESCRIPTION	FEE
08	Bowling Alley	From any person who carries on the business of a bowling alley ➤ per lane ➤ minimum	\$44.15 \$192.14
09	Care Facility - Group Child Care - Adult	From any person carrying on the business of group child care or adult care facility	\$0.00 \$0.00
10	Carnival or Circus	From the proprietor or manager of any carnival or circus ➤ one day	\$164.32
11	Christmas Tree Vendor	From any person who carries on the business of a Christmas tree vendor ➤ 2 months	\$78.39
12	Commission Merchant	From any person carrying on the business of a commission merchant	\$134.25
13	Contractor	From any person carrying on the business of a contractor ➤ one to two employees ➤ each additional employee	\$164.32 \$19.82
14	Curling Rink	From any person carrying on the business of curling rink ➤ per sheet of ice ➤ minimum	\$62.51 \$192.47
15	Dating Services	From any person carrying on the business of providing information to persons desirous of meeting other persons for the purpose of social outings	\$192.47
16	Direct Seller	From every person carrying on the business of a direct seller	\$164.32

	BUSINESS TYPE	DESCRIPTION	FEE
17	Hall - Rental	From every person engaged in the business of operating a rental hall ➤ one year ➤ one month ➤ one day	\$778.80 \$468.19 \$235.16
18	Inter-Municipal Business Licence (IMBL)	From eligible trades contractor or other professional pursuant to Bylaw No. 7610	\$250.00
19	Laundromat	From any person carrying on the business of a laundromat by the operation of coin-operated automatic washing and drying machines whether or not any person or persons is in actual charge of the premise ➤ one machine ➤ each additional machine	\$134.25 \$18.58
20	Liquor Licence “1” (Liquor Primary)	“Liquor Primary” Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Liquor Primary” licensed establishment	\$2,935.45
21	Liquor Licence “2” (Food Primary)	“Food Primary” Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Food Primary” licensed establishment	\$367.04
22	Liquor Licence “3” (Food Primary with Patron Participation)	“Food Primary With Patron Participation” Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Food Primary” licensed establishment with patron participation entertainment	\$1,467.39
23	Liquor Licence (Retail Store)	“Licencee Retail Store” Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Licensee Retail Store” licensed establishment	\$2,935.45

	BUSINESS TYPE	DESCRIPTION	FEE
24	Liquor Licence (Private Club)	“Liquor Primary - Private Club” Licence - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Liquor Primary - Private Club” licensed establishment	\$0.00
25	Mobile Food Vending (Food Truck)	From any person operating a Food Truck pursuant to Bylaw No. 7850 ➤ Single Event Licence ➤ Annual Licence: 1-3 employees ➤ Annual Licence: 4+ employees	\$53.32 \$192.47 \$279.87
26	Parking Lot	from every person carrying on the business of a private parking lot	\$233.92
27	Peddler	from every person who goes from place to place or house to house selling or taking orders for selling, or offering for sale or vending on any street, lane, or public place within the City, whether such person is acting on that person’s own behalf or as an employee of another	\$489.80
28	Pool Rooms and Billiard Halls	from any person keeping a premise where a billiard table or pool table is used for hire or profit ➤ per table ➤ minimum	\$61.27 \$192.47
29	Relaxation Body Rub	from any person providing relation body-rub services	\$2,935.45
30	Retail Sale of Cannabis	From any person carrying on the business involving the retail sale of cannabis	\$2,935.45
31	Secondhand Dealer	from any person carrying on the business of a secondhand dealer	\$324.70

	BUSINESS TYPE	DESCRIPTION	FEE
32	Shoe Shine Stand	from any person carrying on the business of a shoe shine stand ➤ for each chair on such stand ➤ minimum	\$18.58 \$100.35
33	Social Escort Service	from any person carrying on the business of providing or furnishing male escorts or female partners for social occasions	\$2,935.45
34	Street Entertainer / Busker	from any person carrying on the business of providing entertainment on a street or public place	\$36.04
35	Street Vendor	from any person carrying on the business of selling wares on a street or public place	\$192.47
36	Storage Yard	from any person carrying on the business of storage of goods or equipment	\$192.47
37	Tea Cup Reader	from every person engaged in the occupation of a tea cup reader	\$51.05
38	Theatre	from the proprietor, lessee or manager of any theatre, concert hall, or other place of entertainment, amusement or exhibition ➤ one year ➤ one month ➤ one day provided that where one building contains more than one Theatre a separate licence fee shall be payable in respect of each theatre. Provided further than no such licence shall be required in respect of a performance, concert, exhibition or entertainment, the entire proceeds of which are disbursed to charitable or religious purposes	\$778.80 \$468.18 \$235.16

SECTION II

EMPLOYEE BASED BUSINESS

Every person carrying on within the City of New Westminster any business, professional practice, trade, employment, occupation, calling, not herein before enumerated, shall pay to the City of New Westminster a fee specified as follows plus any applicable taxes:

Number of Employees		FEE
1 – 3	Persons Engaged in the Business	\$192.47
4 - 10	Persons Engaged in the Business	\$279.87
11 - 25	Persons Engaged in the Business	\$530.69
26 - 50	Persons Engaged in the Business	\$1,059.91
51 - 100	Persons Engaged in the Business	\$2,161.15
over 100	Persons Engaged in the Business	\$2,935.45

SECTION III

VENDING MACHINES

For any person carrying on the business of operating vending machines the following fees per machine plus any applicable taxes apply:

	Type of Vending Machine	FEE
(a)	For the sale of confectionery, including beverages	\$37.28
(b)	For the sale of tobacco, cigars or cigarettes	\$78.39
(c)	For amusement when operated by coins greater than one cent	\$55.30
(d)	For the sale and/or distribution of newspapers	\$46.86
(e)	For coin operated laundry machines	\$15.66
(f)	Automated Bank Teller Machine at locations other than at a financial institution	\$192.47
(g)	Any other vending machine	\$37.28

SECTION IV

RENTAL ACCOMMODATION FEES

For any person carrying on the business of operating Apartments, Rooming houses, Lodging Houses, Rental Houses and any other place where rooms are available for rental for human habitation.

For the purpose of calculating fees under this Bylaw, each rental unit shall be considered as follows:

Housekeeping / Bachelor rental unit	2 Rooms
1 Bedroom rental unit	3 Rooms
2 Bedroom rental unit	4 Rooms
3 Bedroom rental unit	5 Rooms

	FEE
Property not Certified by the Crime Free Multi Housing Program	\$17.15 (per room)
Property Certified by the Crime Free Multi Housing Program (if applicable)	\$15.43 (per room)

SECTION V

COMMERCIAL VEHICLE FEES

The licence fees payable by licensees who are carrying on the business of carriers of persons or chattels are in the following amounts plus any applicable taxes:

VEHICLE TYPE		FEE
Class "A" – Taxi	For each vehicle: Carbon fuel or Hybrid Zero Emission Accessible If also used for displaying materials, the additional fee per vehicle -	\$150.00 \$30.00 \$0.00 \$8.32
Class "B" – Bus	For each vehicle -	\$81.78
Class "C" – Hearse	For each vehicle -	\$27.36
Class "D" – Limousine	For each vehicle -	\$27.36
Class "F" – Driver Testing or Training Vehicle	For each vehicle -	\$34.20
Class "L" – Handicapped Persons Transportation Vehicle	For each vehicle -	\$216.47
Class "P" – Pedicab	For each vehicle -	\$34.20

SECTION VI

BUSINESS LICENCE APPLICATION FEES

The business types listed in the table below, shall be required to pay the corresponding application fee upon submission of an application for a business licence.

BUSINESS TYPE	FEE
Business Licence Application (excluding Liquor Primary and Cannabis related) (initial application only)	\$53.32
Mobile Food Vending (Food Truck) Application (applicable to Annual Licence only)	\$53.32
Retail Sale of Cannabis Application	\$5,758.61
Liquor Primary Application	\$5,758.61

Appendix 3

2022 Planning Fees

Bylaw No. 8293, 2021

Schedule 'C'

Bylaw No. 8293, 2021

2022 Planning Fees

Application Type	Required Fee
<i>Pre Application Review</i>	<ul style="list-style-type: none"> • The greater of: <ul style="list-style-type: none"> - \$1,127.50; - \$35.77 per 1,000 sq.ft., or portion thereof, of improved site area; or - \$142.94 per housing unit. • Up to a maximum of \$5,125.00
<i>Official Community Plan</i> Basic Service for Map Designation	<ul style="list-style-type: none"> • \$43.07 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$3,058.24) plus \$17.72 per 1,000 sq. ft. of improved site area over 20,500 sq. ft.
<i>Official Community Plan</i> Basic Service for Text Amendment	<ul style="list-style-type: none"> • \$1,026.78
<i>Official Community Plan</i> Application Time Extension	<ul style="list-style-type: none"> • 50% of application fee
<i>Rezoning</i> Basic Services for Single Detached and Duplex Dwelling Districts and Text Amendments	<ul style="list-style-type: none"> • \$1,970.72

Application Type	Required Fee
<p>Rezoning</p> <p>Basic service, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$36.49 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or, <ul style="list-style-type: none"> - \$145.80 per housing unit for the first 250 units, - \$47.52 per housing unit for the next 200 units, - \$24.30 per housing unit for each subsequent unit, <p>whichever is greater (with a minimum fee of \$2,263.35)</p>
<p>Rezoning</p> <p>Basic Service for Creation of New Zoning District, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$2,263.35
<p>Rezoning</p> <p>Basic Service for Creation of New Zoning District that includes supportive housing and child care.</p>	<ul style="list-style-type: none"> • \$1,137.24
<p>Comprehensive Development Review</p> <p>An additional review fee which applies to all Zoning Bylaw and/or Official Community Plan Amendments for multiple-phase projects, master planning projects, study area projects, comprehensive development projects and/or other sites over 6,000 square metres (64,583 sq. ft.)</p>	<ul style="list-style-type: none"> • \$79,980.75 for the first 10,000 square meters (107,639 sq. ft.) of site area or portion thereof; and \$373.24 per additional 100 square metres (1,076 sq. ft.) of site area to a maximum of \$426,564.00
<p>Heritage Revitalization Agreement</p> <p>Basic Service for Single Detached, Duplex Dwelling Districts and Child Care Uses</p>	<ul style="list-style-type: none"> • \$36.49 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$1,026.78)

Application Type	Required Fee
<i>Heritage Revitalization Agreement¹</i> Basic Service, unless otherwise noted	<ul style="list-style-type: none"> • \$36.49 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or, <ul style="list-style-type: none"> - \$145.80 per housing unit for the first 250 units, - \$47.52 per housing unit for the next 200 units, - \$24.30 per housing unit for each subsequent unit, whichever is greater (with a minimum fee of \$2,263.35)
<i>Heritage Revitalization Agreement Minor Amendment</i> Basic Service for Minor Changes that do not affect Form, Character, Use or Density for Single Detached and Duplex Dwelling Districts	<ul style="list-style-type: none"> • \$23.21 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$292.74)
<i>Heritage Revitalization Agreement Minor Amendment</i> Basic Service for Minor Changes that do not affect Form, Character, Use or Density for Multiple Unit Residential, Commercial, Industrial, and Institutional Districts	<ul style="list-style-type: none"> • \$23.21 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum of \$585.48)
<i>Rezoning or Heritage Revitalization Agreement</i> Application Time Extension.	<ul style="list-style-type: none"> • 50% of application fee
<i>Heritage Alteration Permit</i> Basic Service for property outside heritage conservation area	<ul style="list-style-type: none"> • No charge

¹ Includes Major Amendment to Heritage Revitalization Agreement where requested amendments affect Form, Character, Use or Density

Application Type	Required Fee
<i>Heritage Alteration Permit</i> Basic Service for alteration of land, buildings, structures, or protected features within heritage conservation area	<ul style="list-style-type: none"> • No charge
<i>Heritage Alteration Permit</i> Basic Service for subdivision of land within heritage conservation area	<ul style="list-style-type: none"> • \$112.07
<i>Heritage Alteration Permit</i> Basic Service for demolition of building or structure within heritage conservation area	<ul style="list-style-type: none"> • \$1,555.44
<i>Heritage Alteration Permit</i> Basic Service for construction of a new principal dwelling within heritage conservation area	<ul style="list-style-type: none"> • \$1011.62
<i>Heritage Alteration Permit</i> Basic Service for construction of a new Laneway or Carriage House within heritage conservation area	<ul style="list-style-type: none"> • \$217.57
<i>Heritage Designation Bylaw</i>	<ul style="list-style-type: none"> • No charge
<i>Development Variance Permit</i> Basic Service for All Districts , unless otherwise noted	<ul style="list-style-type: none"> • \$43.07 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or \$88.34 per housing unit, whichever is greater (with a minimum fee of \$2,000)
<i>Development Variance Permit</i> Basic service for a modified site plan for a Protected Tree (Tree Protection and Regulation Bylaw No. 7799, 2016) and Child Care	<ul style="list-style-type: none"> • \$20.81 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or \$42.65 per housing unit, whichever is greater (with a minimum fee of \$693.17)

Application Type	Required Fee
<i>Development Variance Permit</i> Basic Service for Variances to the Sign Bylaw	<ul style="list-style-type: none"> • \$1,026.78 minimum fee.
<i>Development Variance Permit Amendment</i> Basic Service for all Districts including Variances to the Sign Bylaw	<ul style="list-style-type: none"> • \$23.21 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$585.48)
<i>Development Variance Permit</i> Application Time Extension	<ul style="list-style-type: none"> • 50% of application fee
<i>Board of Variance Application</i> Basic Service for Single Detached Dwelling Districts	<ul style="list-style-type: none"> • \$489.50
<i>Board of Variance Application</i> Basic Service, unless otherwise noted	<ul style="list-style-type: none"> • \$44.23 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or \$87.33 per housing unit, whichever is greater (with a minimum fee of \$441.67)
<i>Temporary Use Permit</i> Basic Service , unless otherwise noted	<ul style="list-style-type: none"> • \$55.26 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or \$110.40 per housing unit, whichever is greater (with a minimum fee of \$1,545.72)
<i>Temporary Use Permit</i> Basic Service for all Districts involving a non-profit organization	<ul style="list-style-type: none"> • \$36.49 per 1,000 sq.ft., or a portion thereof, of Improved Site Area, or \$72.87 per housing unit, whichever is greater (with a minimum fee of \$1,026.78)
<i>Temporary Use Permit Amendment</i> Basic Service for All Districts	<ul style="list-style-type: none"> • \$23.21 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum of \$585.48)
<i>Temporary Use Permit</i> Application Time Extension	<ul style="list-style-type: none"> • 50% of application fee

Application Type	Required Fee
<p><i>Development Permit</i></p> <p>Basic Service for all Development Permits , unless otherwise noted</p>	<ul style="list-style-type: none"> • \$43.07 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or, <ul style="list-style-type: none"> - \$160.12 per housing unit for the first 250 units, - \$55.26 per housing unit for the next 200 units, - \$27.60 per housing unit for each subsequent unit, <p>whichever is greater (with a minimum fee of \$2,760.12)</p>
<p><i>Development Permit</i></p> <p>Basic Service for Industrial and Mixed Employment, and Employment Lands Development Permits, unless otherwise noted</p>	<p>\$23.21 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$2,760.12)</p>
<p><i>Development Permit</i></p> <p>Projects with Less than Six Residential Units , unless otherwise noted</p>	<ul style="list-style-type: none"> • \$2,000

Application Type	Required Fee
<p><i>Development Permit</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • Laneway House and Carriage House Development Permits, • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, unless otherwise noted • basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater) <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • \$1,414.04
<p><i>Development Permit Amendment</i></p> <p>Basic service for all Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$23.21 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$1,100)
<p><i>Development Permit Amendment</i></p> <p>Basic service for Industrial and Mixed Employment, and Employment Lands Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$23.21 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$1,100)

Application Type	Required Fee
<p><i>Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres • basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater) <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • \$1,414.04
<p><i>Development Permit Amendment</i></p> <p>Basic service for amendments to Laneway House and Carriage House Development Permit Amendments.</p>	<ul style="list-style-type: none"> • \$292.64

Application Type	Required Fee
<p><i>Minor Development Permit or Minor Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • Hazard Area Development Permit • Natural Features Development Permit • improvements with a total value of \$100,000 or less, or • façade renovation for buildings affected by water penetration 	<ul style="list-style-type: none"> • \$292.64
<p><i>Development Permit – All Types</i></p> <p>Time extension application</p> <p>Reissuance of an expired permit</p>	<ul style="list-style-type: none"> • 50% of current application fee
<p><i>Special Development Permit</i></p> <p>Basic Service for all Special Development Permits, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$43.07 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or, <ul style="list-style-type: none"> - \$160.12 per housing unit for the first 250 units, - \$55.26 per housing unit for the next 200 units, - \$27.60 per housing unit for each subsequent unit, whichever is greater (with a minimum fee of \$2,263.35)
<p><i>Special Development Permit</i></p> <p>Projects with Less than Six Residential Units, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$2,000

Application Type	Required Fee
<p><i>Special Development Permit</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, • basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater) <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • \$1,414.04
<p><i>Special Development Permit Amendment</i></p> <p>Basic service for all Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$23.21 per 1,000 sq. ft., or portion thereof, of Improved Site Area (with a minimum fee of \$1,100)

Application Type	Required Fee
<p><i>Special Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, • basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • \$1,414.04
<p><i>Minor Special Development Permit or Minor Special Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • improvements with a total value of \$100,000 or less, or • façade renovation for buildings affected by water penetration 	<ul style="list-style-type: none"> • \$292.64
<p><i>Special Development Permit – All Types</i></p> <p>Time extension application</p> <p>Reissuance of an expired permit</p>	<ul style="list-style-type: none"> • 50% of current application fee

Application Type	Required Fee
<i>Public Consultation Fee</i> For all applications requiring a Public Consultation, including Public Hearings, City-led Consultation and Opportunities to be Heard	<ul style="list-style-type: none"> • \$1,400
<i>Staff Attendance At Applicant Open Houses</i> Projects with Less than Six Residential Units	<ul style="list-style-type: none"> • \$500 for up to two staff members. - \$250 for each additional staff member
<i>Tenant Assistant Plan Review</i> For Rezoning and Heritage Revitalization Agreement applications	<ul style="list-style-type: none"> • \$1,300
<i>Land Title Registration Fee</i> For All Application Requiring Notices or Other Documentation to be Registered with the Land Titles Office	<ul style="list-style-type: none"> • \$35.34
<i>Covenants</i> Preparations of Covenants	<ul style="list-style-type: none"> • \$450
<i>Telecommunication Review</i> Basic service for all applications that require review of telecommunications antennae	<ul style="list-style-type: none"> • \$3,561.81 per application
<i>Additional Notification</i> Basic service for additional public meeting and/or change of date request requiring notification	<ul style="list-style-type: none"> • \$1,893.92
<i>Council Appeal</i> Basic service for Council reconsideration of a Director's decision	<ul style="list-style-type: none"> • 50% of required current application fee

Application Type	Required Fee
<i>Application Change</i> Basic service for requested change of owner or authorized agent for any application	<ul style="list-style-type: none"> • \$338.06
<i>Site Disclosure Statement Fee Administration</i> Basic service for all districts	<ul style="list-style-type: none"> • \$100.00
<i>Land Title Document and Administration</i> Basic service for document requests	<ul style="list-style-type: none"> • \$21.33
<i>Covenant Discharge</i> Basic service for discharge requests where there is no current development application	<ul style="list-style-type: none"> • \$373.24 plus legal costs incurred by the City
<i>Land Purchase Request</i> Basic service for all districts	<ul style="list-style-type: none"> • \$1,970.72 plus appraisal, survey and legal costs. Not refundable after first report to LUPC or Council
<i>Street Naming Fee</i> Basic service for processing a request to name a new street created through subdivision, or rename an existing street.	<ul style="list-style-type: none"> • \$2,500
<i>Comprehensive Sign Permit Review</i> Basic service for sign plans required as part of Development Permit approvals	<ul style="list-style-type: none"> • \$533.21

Application Type	Required Fee
<p><i>Landscape Plan Review</i></p> <p>The following fees shall be paid for the review of landscape plans in accordance with Development or Special Development Permits</p>	<ul style="list-style-type: none"> • Large Projects initial review \$533.21 • Small Projects initial review \$266.60 • Subsequent project reviews \$266.60
<p><i>Landscape Inspection</i></p> <p>The following fees shall be paid for the on-site review of landscaping in accordance with Development or Special Development Permits</p>	<ul style="list-style-type: none"> • Large Projects initial review \$533.21 • Small Projects initial review \$266.60 • Subsequent project reviews \$266.60
<p><i>Transportation Review – Development Permit</i></p> <p>Basic service for all Development Permits, unless otherwise noted</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,306.88; • \$20.91 per 1,000 sq. ft., or a portion thereof, of improved site area; or, • Unit Fee, calculated as follows: <ul style="list-style-type: none"> - \$78.41 per housing unit for the first 250 units; - \$26.14 per housing unit for the next 200 units; and, - \$13.59 per housing unit for each subsequent unit
<p><i>Transportation Review – Development Permit</i></p> <p>Basic service for Industrial and Mixed Employment, and Employment Lands Development Permits, unless otherwise noted</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,306.88; or • \$11.50 per 1,000 sq. ft., or a portion thereof, of improved site area

Application Type	Required Fee
<p><i>Transportation Review – Development Permit</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • Laneway House and Carriage House Development Permits, • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, • applications with 6 residential units or less unless otherwise noted 	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Development Permit or Development Permit Amendment</i></p> <p>Basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater), unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Development Permit Amendment</i></p> <p>Basic service for all Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Development Permit Amendment</i></p> <p>Basic service for Industrial and Mixed Employment, and Employment Lands Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge

Application Type	Required Fee
<p><i>Transportation Review – Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres unless otherwise noted 	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Development Permit Amendment</i></p> <p>Basic service for amendments to Laneway House and Carriage House Development Permit Amendments</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Minor Development Permit or Minor Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • Hazard Area Development Permit • Natural Features Development Permit • improvements with a total value of \$100,000 or less, or <p>façade renovation for buildings affected by water penetration</p>	<ul style="list-style-type: none"> • No charge

Application Type	Required Fee
<p><i>Transportation Review – Special Development Permit</i></p> <p>Basis service for all Development Permits, unless otherwise noted</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,108.23; or • \$20.91 per 1,000 sq. ft., or a portion thereof, of improved site area; or, • Unit fee, calculated as follows: <ul style="list-style-type: none"> - \$78.41 per housing unit for the first 250 units; - \$26.14 per housing unit for the next 200 units; and, - \$13.59 per housing unit for each subsequent unit
<p><i>Transportation Review – Special Development Permit</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, • applications with 6 residential units or less <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Special Development Permit or Special Development Permit Amendment</i></p> <p>Basic Service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater), unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge

Application Type	Required Fee
<p><i>Transportation Review – Special Development Permit Amendment</i></p> <p>Basic service for all Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Special Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Minor Special Development Permit or Minor Special Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • improvements with a total value of \$100,000 or less, or • façade renovation for buildings affected by water penetration 	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Temporary Use Permit</i></p> <p>Basic service for all districts except those involving a non-profit organization</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$757.99; • \$27.18 per 1,000 sq. ft. or a portion thereof, of improved site area; or, • \$53.37 per housing unit

Application Type	Required Fee
<p><i>Transportation Review – Temporary Use Permit Amendment</i></p> <p>Basic service for all districts involving a non-profit organization</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$235.24; or, • \$23.00 per 1000 sq. ft., or a portion thereof, of improved site area
<p><i>Transportation Review – Rezoning</i></p> <p>Single Detached and Duplex Dwelling Districts and text amendments</p>	<ul style="list-style-type: none"> • \$967.09 Service Fee
<p><i>Transportation Review – Rezoning</i></p> <p>Multiple Unit Residential, Commercial, Industrial, Institutional Districts and text amendments</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,108.23; or • \$17.77 per 1,000 sq. ft., or a portion thereof, of improved site area; or, • Unit fee, calculated as follows: <ul style="list-style-type: none"> - \$78.41 per housing unit for the first 250 units; - \$26.14 per housing unit for the next 200 units; and, - \$13.59 per housing unit for each subsequent unit
<p><i>Transportation Review – Heritage Revitalization Agreements</i></p> <p>Multiple Unit Residential, Commercial, Industrial, Institutional Districts and text amendments excluding applications exclusively for non-profit organizations or Child care</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,108.23; or • \$17.77 per 1,000 sq. ft., or a portion thereof, of improved site area; or, • Unit fee, calculated as follows: <ul style="list-style-type: none"> - \$78.41 per housing unit for the first 250 units; - \$26.14 per housing unit for the next 200 units; and, - \$13.59 per housing unit for each subsequent unit
<p><i>Transportation Review – Pre Application Review</i></p>	<ul style="list-style-type: none"> • \$156.83

Application Type	Required Deposit
<p><i>Tree Protection Barrier Sign Deposit</i></p> <p>Tree Protection and Regulation Bylaw No. 7799, 2016</p>	<ul style="list-style-type: none"> • \$25.00 per sign, refundable upon return of each sign
<p><i>Water Bag</i></p> <p>For all issued tree removal/replacement permits</p>	<ul style="list-style-type: none"> • \$25 / per bag* <p>*Optional service being provided to Applicants choosing to purchase a Water Bag directly from City</p>
<p><i>Development, Special Development, Heritage Alteration Permits or Temporary Use Permit Landscape Deposit</i></p> <p>All applications other than a Laneway and Carriage House Development Permits, Projects with Less than Six Units, exclusively for Child care, and/or exclusively for Affordable Housing.</p>	<ul style="list-style-type: none"> • An amount equal to 125% of the costs of hard and soft landscaping on the site, including labour.
<p><i>Development, Special Development Permit Landscape Deposit</i></p> <p>Secured rental residential unit additions to an existing rental building</p>	<ul style="list-style-type: none"> • \$7,500
<p><i>Development Permit Landscape Deposit</i></p> <p>Applications for Laneway and Carriage House Development Permits, Projects with Less than Six Units, exclusively Child care, and/or exclusively Affordable Housing.</p>	<ul style="list-style-type: none"> • \$7,500 - \$5,000 for each additional unit up to 6 units

Appendix 4
2022 Plumbing Fees
Bylaw No. 8293, 2021

Schedule 'D'
2022 Plumbing Permit Fees

Plumbing Fixture Permit Fee Schedule

1 To 4 Fixtures	\$151.45 (minimum permit fee)
Each additional fixture	\$35.40
Backflow Assembly Test Report	\$24.10 (annual retest)

For the purpose of this section the following shall be considered plumbing fixtures:

Automatic washer	Grease Interceptor	Planter Drain
Bar sink	Hand sink	Pot sink
Bathtub	Hose Bib	Roof Drain
Bed pan washers/grinder	Hot Water Heater	Sanitary B.W.V.
Bidet	Hot Water Storage Tank	Sanitary Lift Station
Condensate Drain	Hub drain	Shower
Deck Drain	Ice makers	Steam Machine
Dialysis machine	Janitor sink	(Swimming pool backwash
Dishwasher	Kitchen sink	sump)
Drinking Fountain	Laundry tub	Urinal
Floor Drain	Mop Sink	Wash basin
Foot bath	Neutralizing tank	Water closet
Glass Washer	Patio Drain	Water filter

Future Drainage/Venting/Water Connection

****Backflow Assembly**

***Specialty and/or Proprietary equipment/fixture**

**Specialty and/or proprietary equipment/fixtures typically found in medical, mercantile, commercial and industrial applications requiring a connection to the domestic water supply system and/or storm sewer system and/or sanitary sewer system. (Specialty equipment designation, if in question, shall be determined by the Plumbing Inspector.)*

***All new backflow assembly installation permits include one "City of New Westminster Backflow Test Report" form per device.*

1. a) Domestic Water Re-pipe Plumbing Permit Fee Schedule

\$59.70 per suite (Fee includes in-suite water pipe and distribution mains)

b) Domestic Water Mains and/or Risers Re-pipe Installation Only Plumbing Permit Fee Schedule

\$151.45 for the first 100 feet or less

\$59.20 for each additional 100 feet or portion thereof

\$151.45 (minimum permit fee)

2. Plumbing & Services Permit Fee Schedule

a) Residential (SFD & Duplex), Townhomes

\$70.95 each item (\$151.45 minimum permit fee)

Back Flow assembly
Catch Basin
Drain Tile
Sanitary Lift Station
Sanitary Sewer
Septic Tank Removal
Solid Rain Water Leader Piping
Storm Lift Station
Storm Sewer
Storm Sump
Trench Drain
Water Service

b) Multi-residential (three or more dwelling units), Commercial & Industrial Plumbing & Services Permit Fee Schedule

All piping \$2.45 per foot (\$151.45 minimum permit fee)

Sanitary Sewer	Storm Sewer	Water Service
Drain Tile	Solid Rain Water	Leader Piping

c) Precast Concrete Works & Associated Receptacles

\$70.90 each item (\$151.45 minimum permit fee)

Catch Basin	Oil Interceptor
Trench Drain	Sanitary Lift Station
Manhole	Storm Lift Station
Floor Drain	Storm Sump

d) Waterworks

\$70.90 each item (\$151.45 minimum permit fee)

Fire Hydrant	Yard Hydrant
Isolating Valve	Fire Line
Combined Water Service	Domestic Water Service
Back Flow Assembly	

3. Hot Water Heating Permit Fee Schedule

a) Residential (SFD & Duplex)

\$413.50 Flat Rate per dwelling unit

**Hot water heating systems serving three or more dwelling units must be a professionally engineered design and inspected and approved by the engineer of design. (Permit not required)

4. Sprinkler Permit Fee Schedule

a) Residential (SFD & Duplex), Townhomes

1 st Sprinkler head	\$151.45
Each additional sprinkler head	\$3.10 each

b) All other Buildings

1 st Sprinkler head	\$297.25
Each additional sprinkler head	\$3.10 each

c) Additional Sprinkler Permit Charges

\$70.90 each item (\$151.45 minimum permit fee)

Dry Pipe Valves	Alarm Valves
Fire Department Connection	Fire Hydrants
Yard Hydrants	Fire Pump
2 1/2" Hose Valve	1 1/2" Hose Valve
Standpipe	Fire Pump
Deluge Valve	Pre-action Valve
Compressor	Flow Switch
Chemical Based System	

5. Miscellaneous Fee Schedule

a) DOUBLE PERMIT FEE - If any work for which a permit is required under this bylaw commences before a permit has been obtained, the fees and charges payable shall be doubled, to a maximum fee of \$10,000.

b) REFUNDS - No fees or part thereof paid to the City shall be refunded if a start has been made on construction or an inspection conducted. If no start has been made and no inspection conducted and if the Building Official so certifies, the City shall refund to the applicant 50% of the applicable permit fee.

c) **RE-INSPECTION FEES** – Where more than two inspections are necessary due to non-compliance with the provisions of this bylaw or to correct violations from previous inspections the following charges shall be administered:

○ Third inspection	\$151.45	plus applicable taxes
○ Fourth inspection	\$297.25	“ “ “
○ Fifth inspection	\$445.90	“ “ “
○ Each subsequent inspection	\$594.50	“ “ “

- Where work is not ready for inspection when the inspector calls, a re-inspection fee shall be charged at \$151.45, plus GST.

d) **CHANGE/REMOVAL OF CONTRACTOR** - In the event of a change of contractor before construction is completed; a valid permit may be transferred to a new contractor upon payment of a recording fee of \$151.45. The new contractor must take full responsibility for the work completed to date.

e) **CHANGE OF USE** - For an inspection related to the change of occupancy or use of a building, a fee in the amount of \$151.45 shall be paid.

f) **RENEWAL OF LAPSED PERMITS** - Where a permit has lapsed and the proposed work is at a stage that is still accessible for inspection the permit may be renewed upon payment of \$151.45.

g) **REVISED PLAN REVIEW SUBMISSION** - Where a revision to the originally submitted and approved plumbing, sprinkler or hot water heating permit plans is received an administrative fee calculated based upon City costs per hour of staff time (min. 1 hour) shall be paid.

h) **SUBDIVIDING A SINGLE PROJECT BETWEEN MULTIPLE CONTRACTORS** - Where a plumbing/sprinkler/hot water heating project covered by a single Building Permit is then divided into two or more phases with multiple mechanical contractors the full permit fee shall be collected from each individual contractor for their portion of work.

6. **Special Inspections**

Special inspection requests for work linked or not linked to an issued permit:

- Special inspection during normal working hours:
A fee based on City costs per hour (min. 1 hour) shall be paid;
- Special inspection outside normal working hours:
Monday to Friday:
First 2 hours – a fee based on 1-1/2 times the City hourly rate
Each additional hour – a fee based on double the City hourly rate
Weekends – a fee based on double the City hourly rate (min. 4 hours) plus a ½ hour meal break

Appendix 6

2022 Integrated Services Fees

Bylaw No. 8293, 2021

Schedule “F”
2022 Integrated Services Fees
Bylaw No. 8293, 2021

Fees for administration, permits and charges payable in the following amounts plus any applicable taxes:

BYLAW	DESCRIPTION	FEE
Business Regulations and Licensing (Rental Units) Bylaw No. 6926, 2004	Excessive Nuisance Abatement Fees: Police Nuisance Response and Abatement Service Call	\$271.93/call
	City Staff Nuisance Response and Abatement Service Call	\$108.77/hr
	Administration Fee	10% on Total Service Call Fees
Controlled Substance Property Bylaw No. 6679, 2001	Permit, Inspection Fees and Charges: For Special Inspection	\$652.64
	For each inspection prior to issue of Occupancy Permit	\$435.10
	To Obtain Occupancy Permit	\$543.87
Unightly Premises Bylaw No. 5969, 1991	Administration Fee for hiring contractor as per Section 9	\$81.58
Fire Protection Bylaw No. 6940, 2004	Administration fee for hiring contractor as per Section 15.1	\$81.58
Construction Noise Bylaw No. 6063, 1992 Exemption Request	Administration Fee	\$200.00