



Attachment 1

Exerpts from City Bylaws

Exerpts from

Officers Establishment and Indemnity Bylaw No. 7175, 2007

1. The following positions are established as Officers of the City of New Westminster, and assigned the functions and duties set out:
 - (a) Corporate Officer:
 - (i) the powers, duties and functions of the corporate office responsible for corporate administration for the City pursuant to Section 148 of the Community Charter;
 - (ii) the overall management of the Legislative Services Department;
 - (iii) the administration of civic elections and referendums;
 - (iv) the “head” for the purposes of the Freedom of Information and Protection of Privacy Act;
 - (v) the powers, duties and functions of the City Administrator, while appointed as the Acting City Administrator by the City Administrator in his absence;
 - (vi) the authority to authorize the destruction of records in accordance with a City Records Management Program;
 - (vii) other related powers, duties and functions assigned by Council or the City Administrator.

City of New Westminsters Delegation Bylaw No. 7176, 2015

The City Clerk may exercise the duties and powers of Council in respect of:

- (a) entering into and executing settlement agreements on behalf of the City in respect of insured claims or actions where the City’s payment obligation does not exceed \$75,000 in value and the expenditure is budgeted for in the Financial Plan.