

**Culture and Economic Development Task Force Meeting  
Agenda**

**Monday, January 17, 2022, 9:30 a.m.  
Electronic and in Meeting Room G  
Lower Level, City Hall**

We recognize and respect that New Westminster is on the unceded and unsurrendered land of the Halkomelem speaking peoples. We acknowledge that colonialism has made invisible their histories and connections to the land. As a City, we are learning and building relationships with the people whose lands we are on.

	Pages
1. <u><b>CALL TO ORDER AND LAND ACKNOWLEDGEMENT</b></u> The Chair will open the meeting and provide a land acknowledgement.	
2. <u><b>CHANGES TO THE AGENDA</b></u> Additions or deletion of items.	
3. <u><b>ADOPTION OF MINUTES FROM PREVIOUS MEETINGS</b></u>	
3.1. Minutes of the November 29, 2021 Meeting	4
4. <u><b>REPORTS AND PRESENTATIONS</b></u> Staff and guest reports and presentations for information, discussion, and/or action	
5. <u><b>UNFINISHED BUSINESS FROM PREVIOUS MEETINGS</b></u>	
5.1. Retail Strategy	
6. <u><b>STANDING REPORTS AND UPDATES</b></u> Regular and ongoing reports from staff or members for information and discussion.	
7. <u><b>NEW BUSINESS</b></u> Items added to the agenda at the beginning of the meeting.	
8. <u><b>MOTION TO MOVE THE MEETING INTO CLOSED MEETING</b></u> Recommendation	

THAT the Culture and Economic Development Task Force will now go into a meeting which is closed to the public in accordance with Section 90 of the Community Charter, on the basis that the subject matter for all agenda items relate to matters listed under sections:

(1)(a)personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(1)(b)personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

(1)(c)labour relations or other employee relations;

(1)(d)the security of the property of the municipality;

(1)(e)the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(1)(f)law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

(1)(g)litigation or potential litigation affecting the municipality;

(1)(h)an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;

(1)(i)the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(1)(j)information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

(1)(k)negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(1)(l)discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

(1)(m)a matter that, under another enactment, is such that the public may be excluded from the meeting;

(1)(n)the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

(1)(o)the consideration of whether the authority under section 91 [other persons attending closed meetings] should be exercised in relation to a council meeting.

(2)(a)a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;

(2)(b)the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

(2)(c)a matter that is being investigated under the Ombudsperson Act of which the municipality has been notified under section 14 [Ombudsperson to notify authority] of that Act;

**9. END OF MEETING**

**10. UPCOMING MEETINGS**

Remaining scheduled meetings, which take place at 9:30 a.m. unless otherwise noted:

- February 7 at 1:30 p.m.
- March 11
- April 4 at 1:30 p.m.
- May 13
- June 20
- July 11 at 1:00 p.m.
- November 21 at 1:30 p.m.



## **REGULAR MEETING OF TASK FORCE ON CULTURE AND ECONOMIC DEVELOPMENT**

Monday, November 29, 2021

Regular Meeting of

the Task Force on Culture and Economic Development

which convenes at 9:30AM

Meeting Held Electronically under Ministerial Order No. M192/2020

### **MINUTES**

#### **PRESENT:**

Mary Trentadue, Chair  
Councillor Chinu Das  
Councillor Jaimie McEvoy

#### **STAFF:**

Lisa Spitale - CAO  
Emilie Adin – Director, Development Services  
Harji Varn – CFO/Director, Finance  
Blair Fryer – Manager, Communications and Economic Development  
Kim Deighton - Manager, Licensing & Integrated Services  
Gordon Duggan – Director + Curator, New Media Gallery  
Sarah Joyce – Director + Curator, New Media Gallery  
Todd Ayotte – Manager, Community Arts & Theatre  
Robert McCullough – Manager, Museums and Heritage Services  
Jen Arbo – Economic Development Coordinator  
Carolyn Armanini – Planner, Economic Development  
Lynn Roxburgh – Acting Supervisor  
Meredith Seeton - Planner  
Denise Tambellini - Manager  
Nav Dhanoya -

#### **Guests**

Justin Barer – Urban Systems  
David Bell - Urban Systems

The meeting was called to order at 9:30 AM.

### **ADDITIONS TO THE AGENDA - Urgent/time sensitive matters only**

1. No items were added.

### **ADOPTION OF MINUTES**

2. **MOVED and SECONDED**

*THAT the minutes of the Culture and Economic Development meeting of October 25, 2021 be adopted.*

**CARRIED.**

All members of the Task Force present voted in favour of the motion.

### **NEW BUSINESS**

3. **Retail Strategy** (Blair Fryer, Manager, Communications & Economic Development)

The City's consultants, David Bell and Justin Barer, gave a presentation on the Retail Strategy and the data and analysis that has been completed to date. They are currently reviewing the supply and demand assessments to inform the development of strategic recommendations later in Spring 2022. The committee made the following comments:

- Concern of breaking up streetscape if at-grade retail space is decreased
- Banks, police station don't contribute to street activity
- Consider looking finer at 12<sup>th</sup> Street to find out what has changed as it never use to have high vacancy. There is a need to maintain affordable rates to keep its character.
- Balancing character, affordable rates with redevelopment is difficult. There is a fine line between revitalization and the growth that we want but also not losing what we have.
- Concerns that using 2019 data as a baseline as people aren't going back and patterns have changed.
  - Don't expect to go back to 2019, but is the baseline we are using and shows how people move about the city.
- To protect the streetscape consider micro CRU's, and the variability of sizes, which isn't attractive to chains but is important to independent businesses.
- What is the value of oversupplying space, what leads to lower rates and helps small, ethnic businesses start up?

- Even with micro units, it is a question of whether smaller independent businesses could afford those newer units in new developments.
- Retail/food service components to support arts/culture is important and data is showing we may be lacking that in the Downtown
- How can we think forward to make the Downtown a destination and specialized arts/culture area to support Anvil Centre and other venues?
- What is the definition of 'Local' so we're not thinking of it as a Folk

## NEXT MEETING

The next meeting of the Task Force on Culture and Economic Development will occur on:

Date:	TBD
Time:	9:30 AM
Location:	Conference call

## ADJOURNMENT

**ON MOTION**, the meeting was adjourned at 10:30AM.

\_\_\_\_\_  
NAME  
CHAIR

\_\_\_\_\_  
NAME  
TITLE