

INAUGURAL CITY COUNCIL MEETING AGENDA

Monday, November 7, 2022, 7:00 p.m.

Council Chamber

City Hall

We recognize and respect that New Westminster is on the unceded and unsurrendered land of the Halkomelem speaking peoples. We acknowledge that colonialism has made invisible their histories and connections to the land. As a City, we are learning and building relationships with the people whose lands we are on.

LIVE WEBCAST: Please note City Council Meetings, Public Hearings, Council Workshops and some Special City Council Meetings are streamed online and are accessible through the City's website at <http://www.newwestcity.ca/council>

Pages

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
The City Clerk will open the meeting and provide a land acknowledgement.

2. **OATHS OF OFFICE - CITY COUNCIL**
 - 2.1. Oath of Office - Mayor Johnstone

The Honourable Judge Garth Smith
Provincial Court of British Columbia
 - 2.2. Police Board Chair Oath - Mayor Johnstone

Judge Smith
 - 2.3. Oaths of Office - Members of Council

Judge Smith

3. **INTRODUCTIONS - MAYOR JOHNSTONE**
 - 3.1. Council
 - 3.2. Senior Staff
 - 3.3. Special Guests

4. **PARCEL TAX ROLL REVIEW PANEL - APPOINTMENTS AND OATHS**

4.1. **MOTION to appoint all members of Council as the local Parcel Tax Roll Review Panel**

4.2. **Oaths of Office - all Council**

Judge Smith

5. **CHANGES TO THE AGENDA**
Urgent/time sensitive matters only

6. **REPORTS**

6.1. **2022 General Local Election - Report of Election Results** 4
To provide the results of the 2022 General Local Election held on October 15, 2022.

Recommendation:

THAT Council receive this report for information.

6.2. **Acting Mayor Appointments for November 2022 to December 2023** 9
To request a resolution of Council designating Councillors to undertake Acting Mayor duties on a rotating basis for the coming year.

Recommendation:

THAT Acting Mayors for November 2022 to December 2023 be appointed as set out in the Schedule of Acting Mayors in Attachment 1 of this report.

6.3. **Council Member Appointments to Internal and External Committees, Task Forces, Boards and Councils** 13
To seek Council approval for appointments of Council members to City Advisory Committees and Task Forces, and appointments of Council members to external committees and boards.

Recommendation:

THAT Council change the Terms of Reference for the following committees to allow for up to two Council members to be appointed, as set out in Attachment 1:

- Arts Advisory Committee
- Affordable Housing and Childcare Committee

THAT Council appoint members to the internal and external committees, commissions, boards, councils and other bodies for a term ending January 31, 2024, as set out in Attachment 2;

THAT Council direct staff to bring forward changes to the Community Heritage Commission Bylaw No. 6423, 1997, to allow for the appointment of up to two Council members to the Commission, along with

miscellaneous changes to update the bylaw; and

THAT Council, subject to approval of the changes to the Community Heritage Commission Bylaw No. 6423, 1997, appoint the following members to the Community Heritage Commission for a one-year term:

| | | |
|-------------------------------|------------------------|---------------------|
| Community Heritage Commission | Chair | Councillor McEvoy |
| | Council Representative | Councillor Fontaine |

7. METRO VANCOUVER BOARD APPOINTMENTS

7.1. MOTION to appoint Mayor Johnstone as Municipal Director to the Metro Vancouver Regional District Board

7.2. MOTION to appoint Councillor Nakagawa as Alternate Municipal Director to the Metro Vancouver Regional District Board

8. INAUGURAL ADDRESS - MAYOR JOHNSTONE

9. NEW BUSINESS

10. END OF THE MEETING

*Some personal information is collected and archived by the City of New Westminister under Section 26(g)(ii) of the Freedom of Information and Protection of Privacy Act and for the purpose of the City's ongoing commitment to open and transparent government. If you have any questions about the collection of personal information please contact Legislative Services, 511 Royal Avenue, New Westminister, V3L 1H9, 604-527-4523.

REPORT

Elections Office

To: Mayor Johnstone and Members of Council
Date: November 7, 2022

From: Jacque Killawee
Chief Election Officer
File: 05.1035.10

Item #: 2022-700

Subject: 2022 General Local Election – Report of Election Results

RECOMMENDATION

THAT Council receive this report for information.

PURPOSE

To provide the results of the 2022 General Local Election held on October 15, 2022.

BACKGROUND

Section 158 of the Local Government Act states that within 30 days after the declaration of official election results (October 19, 2022), the Chief Election Officer must submit a report of the election results to the local government.

DISCUSSION

The following are the official results of the 2022 Local Government Election, held on October 15, 2022.

Office of Mayor

| Candidate Name | Elector Organization | Total Votes |
|-----------------------|-----------------------------|--------------------|
| JOHNSTONE, Patrick | Community First | 6676** |
| ARMSTRONG, Ken | New West Progressives | 5227 |
| PUCHMAYR, Chuck | | 3912 |

Office of Councillor

| Candidate Name | Elector Organization | Total Votes |
|-----------------------|-----------------------------|--------------------|
| CAMPBELL, Ruby | Community First | 8354** |
| McEVOY, Jaimie | Community First | 7927** |
| HENDERSON, Tasha | Community First | 7704** |
| NAKAGAWA, Nadine | Community First | 7663** |
| MINHAS, Paul | New West Progressives | 7252** |
| FONTAINE, Daniel | New West Progressives | 7189** |
| DAS, Chinu | Community First | 7027 |
| FOLKA, Rick | New West Progressives | 6283 |
| BUDHWANI, Karima | New West Progressives | 6204 |
| LI-McCARTHY, Jiayi | New West Progressives | 6012 |
| KEBEDE, Bereket | Community First | 5786 |
| AMPONG, Daniel | | 3743 |

Office of School Trustee

| Candidate Name | Elector Organization | Total Votes |
|-----------------------|-----------------------------|--------------------|
| RUSSELL, Maya | Community First | 8785** |
| ANDRES, Marc | Community First | 8720** |
| CONNELLY, Danielle | New West Progressives | 8703** |
| BEATTIE, Dee | Community First | 8526** |
| SLUIS, Cheryl | Community First | 8160** |
| DHALIWAL, Gurveen | Community First | 7953** |
| SLINN, Elliott | Community First | 7756** |
| CARLSEN, Kathleen | New West Progressives | 7418 |
| DOBRE, Teo | New West Progressives | 7181 |

** Elected to office.

ELECTION STATISTICS

| | |
|---|--------|
| Registered Electors (List received from Elections BC – August 2022) | 54,036 |
| Total Registered Electors as of Close of Voting on October 15, 2022 | 54,592 |
| Total Ballots Cast | 15,923 |
| Percentage Turnout of Eligible Electors | 29.17% |

NEXT STEPS

Staff are preparing a post-election survey to be hosted on BeHeard New West, and will report back on the results of that survey along with detailed election analysis, in the spring of 2023.

OPTIONS

1. THAT Council receive this report for information.
2. That Council provide staff with other direction.

Staff recommend Council receive this report for information.

ATTACHMENT

Attachment 1 – Distribution of votes by Polling Station and Candidate.

APPROVALS

This report was prepared by:

Nicole Ludwig
Deputy Chief Election Officer

This report was approved by:

Jacque Killawee
Chief Election Officer

Attachment 1
Distribution of
Votes by
Polling Station
and Candidate

2022 Official Election Results
City of New Westminster

| | Total | Advance Voting Queensborough Community Centre | Advance Voting Lawn Bowling Club | Advance Voting City Hall | Special Voting Queens Park/William Rudd House | Special Voting Royal Columbian Hospital | Special Voting Holy Trinity Cathedral | Queen Elizabeth Elementary School | Connaught Heights Elementary School | Lord Tweedsmuir Elementary School | Lord Kelvin Elementary School | St. Barnabas Anglican Church | Century House | Fraser River Middle School | Anvil Centre | Queens Avenue United Church | École Clayquayt Elementary School | Herbert Spencer Elementary School | Glenbrook Middle School | F.W. Howay Elementary School | Skwo-wech Elementary School | Sapperton Pensioners Hall | Mail Ballot Return 1 | Mail Ballot Return 2 |
|--------------------|-------|---|-------------------------------------|--------------------------|--|--|--|--------------------------------------|--|--------------------------------------|----------------------------------|---------------------------------|---------------|----------------------------|--------------|--------------------------------|--------------------------------------|--------------------------------------|-------------------------|---------------------------------|--------------------------------|---------------------------|----------------------|----------------------|
| Total Ballots Cast | 15923 | 418 | 2217 | 1601 | 10 | 13 | 7 | 1242 | 351 | 758 | 511 | 505 | 926 | 667 | 1282 | 473 | 488 | 1046 | 815 | 436 | 729 | 1042 | 10 | 376 |

MAYOR

| | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------|------|-----|-----|-----|---|---|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---|-----|
| ARMSTRONG, Ken | 5227 | 225 | 750 | 506 | 3 | 3 | 2 | 701 | 101 | 258 | 141 | 86 | 249 | 142 | 335 | 141 | 112 | 379 | 249 | 181 | 247 | 282 | 0 | 134 |
| JOHNSTONE, Patrick | 6676 | 121 | 850 | 696 | 4 | 5 | 2 | 338 | 111 | 304 | 220 | 268 | 370 | 354 | 691 | 197 | 270 | 402 | 363 | 151 | 306 | 491 | 7 | 155 |
| PUCHMAYR, Chuck | 3912 | 70 | 609 | 390 | 3 | 5 | 3 | 198 | 139 | 193 | 148 | 145 | 298 | 167 | 244 | 134 | 104 | 258 | 190 | 99 | 167 | 259 | 3 | 86 |

COUNCILLOR

| | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------|------|-----|------|-----|---|---|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---|-----|
| AMPONG, Daniel Kofi | 3743 | 74 | 479 | 369 | 2 | 1 | 0 | 283 | 84 | 229 | 130 | 114 | 192 | 148 | 353 | 126 | 114 | 281 | 190 | 96 | 162 | 235 | 4 | 77 |
| BUDHWANI, Karima | 6204 | 219 | 896 | 634 | 2 | 4 | 5 | 617 | 138 | 329 | 194 | 127 | 324 | 199 | 431 | 193 | 154 | 472 | 280 | 194 | 285 | 367 | 3 | 137 |
| CAMPBELL, Ruby | 8354 | 197 | 1175 | 868 | 4 | 6 | 3 | 553 | 186 | 352 | 253 | 325 | 513 | 396 | 772 | 230 | 297 | 436 | 433 | 191 | 362 | 590 | 9 | 203 |
| DAS, Chinu | 7027 | 176 | 1002 | 758 | 0 | 4 | 1 | 428 | 136 | 315 | 245 | 262 | 417 | 340 | 656 | 182 | 256 | 391 | 355 | 144 | 292 | 471 | 7 | 189 |
| FOLKA, Rick | 6283 | 200 | 969 | 634 | 4 | 6 | 3 | 617 | 138 | 309 | 187 | 109 | 353 | 215 | 390 | 168 | 132 | 492 | 321 | 211 | 287 | 397 | 2 | 139 |
| FONTAINE, Daniel | 7189 | 225 | 1047 | 699 | 2 | 5 | 3 | 677 | 175 | 389 | 227 | 161 | 399 | 245 | 495 | 201 | 162 | 535 | 347 | 226 | 363 | 436 | 4 | 166 |
| HENDERSON, Tasha | 7704 | 158 | 1003 | 805 | 3 | 4 | 3 | 490 | 151 | 325 | 250 | 307 | 467 | 394 | 730 | 206 | 307 | 430 | 399 | 164 | 343 | 565 | 6 | 194 |
| KEBEDE, Bereket | 5786 | 148 | 750 | 620 | 1 | 2 | 1 | 407 | 110 | 240 | 177 | 244 | 342 | 296 | 559 | 163 | 227 | 299 | 288 | 104 | 232 | 410 | 6 | 160 |
| LI-MCCARTHY, Jiayi | 6012 | 182 | 912 | 580 | 2 | 2 | 5 | 566 | 145 | 297 | 178 | 106 | 319 | 196 | 368 | 186 | 133 | 468 | 362 | 224 | 286 | 340 | 3 | 152 |
| MCEVOY, Jaimie | 7927 | 164 | 1095 | 865 | 4 | 2 | 2 | 467 | 167 | 329 | 231 | 310 | 501 | 376 | 727 | 210 | 320 | 493 | 394 | 172 | 339 | 542 | 7 | 210 |
| MINHAS, Paul | 7252 | 238 | 1032 | 739 | 3 | 5 | 4 | 687 | 174 | 388 | 206 | 148 | 358 | 265 | 547 | 218 | 194 | 547 | 332 | 219 | 346 | 438 | 2 | 162 |
| NAKAGAWA, Nadine | 7663 | 165 | 1034 | 785 | 3 | 3 | 2 | 481 | 159 | 329 | 249 | 309 | 445 | 395 | 726 | 216 | 299 | 439 | 395 | 153 | 325 | 536 | 5 | 210 |

SCHOOL TRUSTEE

| | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------|------|-----|------|-----|---|---|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---|-----|
| ANDRES, Marc | 8720 | 206 | 1184 | 872 | 0 | 2 | 3 | 612 | 185 | 385 | 264 | 328 | 512 | 426 | 797 | 233 | 318 | 541 | 477 | 172 | 367 | 607 | 9 | 220 |
| BEATTIE, Dee | 8526 | 191 | 1186 | 878 | 1 | 3 | 3 | 570 | 179 | 391 | 280 | 325 | 513 | 413 | 758 | 201 | 302 | 495 | 445 | 178 | 379 | 630 | 7 | 198 |
| CARLSEN, Kathleen | 7418 | 251 | 1085 | 729 | 3 | 3 | 4 | 722 | 183 | 393 | 250 | 164 | 417 | 256 | 471 | 216 | 161 | 521 | 373 | 282 | 353 | 414 | 3 | 164 |
| CONNELLY, Danielle | 8703 | 249 | 1280 | 885 | 3 | 5 | 5 | 787 | 207 | 435 | 271 | 225 | 483 | 313 | 602 | 239 | 222 | 642 | 452 | 261 | 415 | 526 | 5 | 191 |
| DHALIWAL, Gurveen | 7953 | 222 | 1063 | 792 | 2 | 5 | 2 | 661 | 167 | 395 | 248 | 289 | 451 | 386 | 708 | 210 | 289 | 452 | 402 | 170 | 312 | 522 | 7 | 198 |
| DOBRE, Teo | 7181 | 228 | 1044 | 706 | 2 | 1 | 4 | 722 | 165 | 363 | 224 | 169 | 404 | 269 | 511 | 201 | 176 | 489 | 364 | 209 | 333 | 437 | 4 | 156 |
| RUSSELL, Maya | 8785 | 219 | 1183 | 881 | 3 | 6 | 2 | 636 | 197 | 391 | 287 | 345 | 534 | 425 | 789 | 232 | 315 | 501 | 469 | 187 | 365 | 592 | 7 | 219 |
| SLINN, Elliott | 7756 | 175 | 1044 | 791 | 1 | 2 | 2 | 484 | 173 | 344 | 255 | 301 | 436 | 381 | 728 | 215 | 300 | 476 | 410 | 158 | 306 | 563 | 5 | 206 |
| SLUIS, Cheryl | 8160 | 188 | 1103 | 843 | 2 | 3 | 4 | 547 | 167 | 369 | 271 | 314 | 467 | 384 | 742 | 198 | 303 | 490 | 425 | 161 | 364 | 601 | 6 | 208 |

REPORT

Legislative Services

To: Mayor Johnstone and Members of Council
Date: November 7, 2022

From: Jacque Killawee
City Clerk
File: 05.1035.10

Item #: 2022-701

Subject: **Acting Mayor Appointments for November 2022 to December 2023**

RECOMMENDATION

THAT Acting Mayors for November 2022 to December 2023 be appointed as set out in the Schedule of Acting Mayors in Attachment 1 of this report.

PURPOSE

To request a resolution of Council designating Councillors to undertake Acting Mayor duties on a rotating basis for the coming year.

BACKGROUND

In accordance with the *Community Charter* s.130(1) and Council Procedure Bylaw No. 6910, 2004, Council from amongst its members must designate Councillors to serve on a rotating basis as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act in the office. Each year, Council adopts a Schedule of Acting Mayors to comply with this requirement. The schedule for 2022-2023 is located in attachment 1.

OPTIONS

1. THAT Acting Mayors for November 2022 to December 2023 be appointed as set out in the Schedule of Acting Mayors in Attachment 1 of this report; or
2. THAT Council provide alternate direction.

Staff recommend option 1.

CONCLUSION

The proposed Schedule for 2022 to 2023 is attached and presented for Council's approval.

ATTACHMENTS

Attachment 1: Schedule of Acting Mayors 2022-2023

APPROVALS

This report was prepared by:
Gillian Day, Agenda Secretary

This report was approved by:
Jacque Killawee, City Clerk
Lisa Spitale, Chief Administrative Officer

Attachment 1

Schedule of Acting Mayors 2022-2023

SCHEDULE OF ACTING MAYORS

2022-2023

| <i>MONTH</i> | <i>ACTING MAYOR</i> |
|---------------------|----------------------------|
| November 2022 | Councillor Campbell |
| December | Councillor Campbell |
| January 2023 | Councillor McEvoy |
| February | Councillor McEvoy |
| March | Councillor Henderson |
| April | Councillor Henderson |
| May | Councillor Nakagawa |
| June | Councillor Nakagawa |
| July | Councillor Minhas |
| August | Councillor Minhas |
| September | Councillor Fontaine |
| October | Councillor Fontaine |
| November | Councillor Campbell |
| December | Councillor Campbell |

Should an Acting Mayor be unable to perform the role during a designated month, the Acting Mayor shall be that designee for the next month, and if that Councillor is unavailable, then the next available designee listed on the schedule.

REPORT

Legislative Services

To: Mayor Johnstone and Members of Council **Date:** November 7, 2022

From: Jacque Killawee City Clerk **File:** 05.1035.10

Item #: 2022-702

Subject: **Council Member Appointments to Internal and External Committees, Task Forces, Boards, and Councils**

RECOMMENDATION

THAT Council change the Terms of Reference for the following committees to allow for up to two Council members to be appointed, as set out in Attachment 1:

- Arts Advisory Committee
- Affordable Housing and Childcare Committee

THAT Council appoint members to the internal and external committees, commissions, boards, councils and other bodies for a term ending January 31, 2024, as set out in Attachment 2;

THAT Council direct staff to bring forward changes to the Community Heritage Commission Bylaw No. 6423, 1997, to allow for the appointment of up to two Council members to the Commission, along with miscellaneous changes to update the bylaw; and

THAT Council, subject to approval of the changes to the Community Heritage Commission Bylaw No. 6423, 1997, appoint the following members to the Community Heritage Commission for a one-year term:

| | | |
|-------------------------------|------------------------|---------------------|
| Community Heritage Commission | Chair | Councillor McEvoy |
| | Council Representative | Councillor Fontaine |

PURPOSE

To seek Council approval for appointments of Council members to City Advisory Committees and Task Forces, and appointments of Council members to external committees and boards.

SUMMARY

This report recommends appointments of Council members to City Advisory Committees and Task Forces, and appointments of Council members to external committees and boards. The appointments to the Metro Vancouver Board of Directors will be considered in a separate motion.

BACKGROUND

Council annually appoints Council members to internal and external committees, task forces and commissions, as required by the Terms of Reference or bylaws for those bodies. Council members are normally appointed as the chair of those bodies.

Advisory Committees are struck under Section 142 of the Community Charter, and Task Forces are struck under Section 143 of the Charter. Both sections require Council approval for appointments.

In addition to the committees and task forces that align with Council's strategic plan, a number of regional and city-based external organizations have Council representation on their boards. It is the intent that the Council representative or liaison to those bodies represents the City's interest.

DISCUSSION

Internal Committees, Commissions, and Task Forces

The new Council has indicated a preference for certain committees to have more than one Council representative. In order to accommodate this, staff recommend changing the terms of reference for the Arts Advisory Committee and the Affordable Housing and Child Care Committee to allow for up to two members of Council to be appointed.

The membership for the Community Heritage Commission (CHC) is set out in Bylaw No. 6423, 1997, and will require a bylaw to amend the membership requirements to allow for up to two Council members to be appointed to the Commission. If Council directs staff to amend Bylaw No. 6423, 1997, staff will bring forward an amending bylaw for the November 28, 2022 meeting for three readings, followed by approval on December 12, 2022.

External Boards, Councils and Other Bodies

External boards, councils and other bodies welcome and include City representation on their governing entities. Council normally appointments members to these bodies for one-year terms.

NEXT STEPS

If Council approves the recommendation to change the Community Heritage Commission Bylaw, staff will bring forward an amendment bylaw at the November 28, 2022, Council meeting for three readings, with adoption anticipated on December 12.

Staff are in the process of public recruitment to Advisory Committees and will bring forward a report in January 2023, with public terms to start in February 2023.

FINANCIAL IMPLICATIONS

There are no financial implications as all activities recommended are part of the operating budget.

OPTIONS

- 1. THAT Council change the Terms of Reference for the following committees to allow for up to two Council members to be appointed, as set out in Attachment 1:
 - Arts Advisory Committee
 - Affordable Housing and Childcare Committee

- 2. THAT Council appoint members to the internal and external committees, commissions, boards, councils and other bodies for a term ending January 31, 2024, as set out in Attachment 2;

- 3. THAT Council direct staff to bring forward changes to the Community Heritage Commission Bylaw No. 6423, 1997, to allow for the appointment of up to two Council members to the Commission, along with miscellaneous changes to update the bylaw; and
 THAT Council, subject to approval of the changes to the Community Heritage Commission Bylaw No. 6423, 1997 , appoint the following members to the Community Heritage Commission for a term ending January 31, 2024:

| | | |
|-------------------------------|------------------------|---------------------|
| Community Heritage Commission | Chair | Councillor McEvoy |
| | Council Representative | Councillor Fontaine |

- 4. That Council provide other direction.

Staff, in consultation with the Mayor-elect, recommend approval of options 1, 2, and 3.

CONCLUSION

This report places appointments for City Advisory Committees and Task Forces, and appointments of Council members to external committees and boards before Council for approval.

ATTACHMENTS

Attachment 1 – Draft Revised Terms of Reference for the Arts Advisory Committee and the Affordable Housing and Child Care Advisory Committee.

Attachment 2 – Appointments to Internal and External Committees, Commissions, Boards, Councils and Other Bodies

APPROVALS

This report was prepared by:
Nicole Ludwig, Assistant City Clerk

This report was approved by:
Jacque Killawee, City Clerk
Lisa Spitale, Chief Administrative Officer

Attachment 1

*Draft Revised Terms of Reference for the Arts
Advisory Committee and the Affordable
Housing and Child Care Advisory Committee*

**DRAFT Affordable Housing and Child Care Advisory
Committee**
Terms of Reference

| | |
|-----------------------|--|
| Committee Name | Affordable Housing and Child Care Advisory Committee |
| Vision/Goal Statement | To engage and consult with residents and social service representatives on enhancing community health, livability and security through the provision of affordable housing and child care. |
| Mandate | <p>This Committee’s role is to respond to questions from and to advise the City’s Affordable Housing and Child Care Task Force on:</p> <ul style="list-style-type: none"> • Identifying issues and opportunities related to affordable housing and child care and bringing them to the attention of the Affordable Housing and Child Care Task Force. • Serving as the liaison between the broader community and the Task Force on issues and opportunities related to affordable housing and child care. • Assisting staff in monitoring the affordable housing and child care situation and proposing and/or evaluating related actions. • Informing the review and development of City policies, plans and strategies related to affordable housing and child care. |
| Voting Members | <p>The Committee shall consist of 13 voting members, including:</p> <ul style="list-style-type: none"> • Member(s) of Council (4 up to 2) • Community Members (7) • A representative from BC Housing (1) • A representative from the Homelessness Coalition Society (1) • A representative from a child care advocacy organization (1) • A representative from the School District (1) • A representative from an Indigenous advocacy or social service organization* (1) <p>*Not required to be a resident of the City</p> <p>The Committee structure will strive to reflect a balance between neighbourhoods, abilities, ages, cultures, genders, incomes and housing tenures.</p> |

| | |
|-----------------|--|
| Advisors | <p>The primary staff advisors to the Committee are:</p> <ul style="list-style-type: none"> • Housing/Social Planner • Housing/Child Care Planning Analyst • Committee Clerk |
| Term of Service | <p>In 2020</p> <ol style="list-style-type: none"> a. 6 members will be appointed for a one year term (February 1, 2020- January 31, 2021) b. 6 members will be appointed for a two year term (February 1, 2020- January 31, 2022) <p>In 2021 and in all odd numbered years thereafter, 6 members will be appointed for two year terms.</p> <p>In 2022 and in all even numbered years thereafter, 6 members will be appointed for two year terms.</p> <p>Council may cancel the Advisory Committee at any time.</p> <p>In the year of a civic election, the Advisory Committee Mandate will continue under the new Council unless the new Council decides not to continue the Advisory Committee.</p> |
| Chair | <p>The member of City Council shall be designated Chair. At the first meeting of the year, voting members shall elect an Acting Chair from its membership to preside over meetings when the Chair is absent.</p> |
| Quorum | <p>A quorum shall consist of a majority of the Committee's appointed members.</p> <p>If a quorum is not present within 30 minutes following the time at which the meeting was to commence, the Committee Clerk shall record the names of the members present at the meeting, and the meeting shall stand adjourned.</p> |
| Attendance | <p>Members shall advise the Committee Clerk of their intent to attend or to be absent from a meeting.</p> <p>Any member who is absent from three consecutive meetings of the Committee, or in excess of one-third of all meetings over any six month period without leave of absence from the Committee, or a reason satisfactory to the Committee, shall by Committee resolution, cease to be a member of the Committee.</p> <p>Section 144 of the <i>Community Charter</i> gives Council the power to rescind an appointment at any time.</p> |

| | |
|--------------------|--|
| Meeting Frequency | <p>The Advisory Committee shall meet five (5) times a year alternating months with the Affordable Housing and Child Care Task Force.</p> <p>The Advisory Committee may in extraordinary circumstances with the permission of the Mayor/City Clerk meet more frequently.</p> |
| Governance | <ul style="list-style-type: none"> • Community Charter Section 142 • City of New Westminster Advisory Committee Policy (adopted September 9, 2019 and attached here) |
| Rules of Procedure | <p>Committee procedures are governed by:</p> <ol style="list-style-type: none"> 1. New Westminster Council Procedure By-law No. 6910, 2004.* 2. "Rules of Conduct: Standing Committees and Advisory Bodies" provided to members and available on the City's website.* <p>*This refers to the most recent version</p> |

Arts Advisory Committee
Terms of Reference

| | |
|-----------------------|--|
| Committee Name | Arts Advisory Committee |
| Vision/Goal Statement | <p>The Arts Advisory Committee (AAC) is a conduit for communication and engagement, providing advice and recommendations to staff, the Culture and Economic Development Task Force and Council on arts-related civic programs and civic art matters including Public Art.</p> <p>The AAC will work to support and strengthen the arts in New Westminster for the benefit all citizens, recognizing those community members that have historically been disadvantaged and excluded from civic processes including BIPOC (Black, Indigenous and people of color), persons with developmental, physical and acquired disabilities and members of the 2SLGBTQIA+ communities.</p> |
| Mandate | <p>The AAC will:</p> <ul style="list-style-type: none"> • Provide advice and support regarding the implementation of the Arts Strategy, Theatre Strategy, Public Art Policy, Public Art Plan and other related Council adopted Strategic Plans; • Advise on strategies for ongoing and meaningful inclusion, ensuring representation of diverse voices and equity in all arts-related plans, policies and opportunities; • Be a voice for the broad needs of the arts community to inform the City’s strategic policies and land use initiatives as required; • Provide advice and support to staff in regards to engagement and audience development initiatives; • Serve as a public engagement platform for the Culture and Economic Development Task Force. |
| Voting Members | <p>The Committee shall consist of fifteen (15) members as follows:</p> <ul style="list-style-type: none"> • Member(s) of Council (4 up to 2) • Arts Council of New Westminster representative (1) • Education Sector representative (1) • Local NFP Arts Sector representative (2) • Artists – New Westminster-based (3) • Artists – Other (1) |

| | |
|-----------------|---|
| | <ul style="list-style-type: none"> • Arts Professional (1) • Urban designers, architects, landscape architects (2) • Community representatives including youth (3) with broad representation of the City’s demographics, including the Indigenous community. <p>Through its membership the AAC will strive to:</p> <ul style="list-style-type: none"> • Remove barriers to participation • Ensure diverse representation for BIPOC and equity-seeking* community members and artists; • Reflect a diversity of lived experience; • Include youth voices and perspectives; and, • Ensure a balance of expertise that aligns with the Committee function. <p>*The term “equity-seeking” refers to those in the community that face entrenched marginalization due to attitudinal, historic, social and environmental barriers including age, ethnicity, disability, economic status, gender, nationality, race, sexual orientation or transgender status.</p> |
| Advisors | <p>The primary staff advisors to the Committee are:</p> <ul style="list-style-type: none"> • Manager, Community Arts and Theatre • Public and Community Art Coordinator <p>Additional staff advisors from the following departments will attend committee meetings on an as-needed basis:</p> <ul style="list-style-type: none"> • New Media Gallery • New Westminster Library |
| Term of Service | <p>In 2022</p> <ol style="list-style-type: none"> a. 7 members will be appointed for a one year term (February 1, 2022- January 31, 2023) b. 8 members will be appointed for a two year term (February 1, 2022- January 31, 2024) <p>In 2022 and in all even numbered years thereafter, 8 members will be appointed for two year terms.</p> <p>In 2023 and in all odd numbered years thereafter, 7 members will be appointed for two year terms.</p> <p>Council may cancel the Committee at any time.</p> |

| | |
|--------------------|--|
| | In the year of a civic election, the Arts Advisory Committee Mandate will continue under the new Council unless the new Council decides not to continue the Arts Advisory Committee. |
| Chair | The member of City Council shall be designated Chair. At the first meeting of the year, voting members shall elect an acting chair from its membership to preside over meetings when the Chair is absent. |
| Quorum | A quorum shall consist of a majority of its appointed members. If a quorum is not present within 30 minutes following the time at which the meeting was to commence, the Recording Secretary shall record the names of the members present at the meeting, and the meeting shall stand adjourned. |
| Attendance | <ul style="list-style-type: none"> • Members shall advise the Committee Clerk of their intent to attend or to be absent from a meeting. • Any member who is absent from three consecutive meetings of the Committee, or in excess of one-third of all meetings over any six month period without leave of absence from the Committee, or a reason satisfactory to the Committee, shall by Committee resolution, cease to be a member of the Committee. • Section 144 of the <i>Community Charter</i> gives Council the power to rescind an appointment at any time. |
| Meeting Frequency | The Committee shall meet every second month. The Committee may in extraordinary circumstances, with the permission of the Mayor/City Clerk, meet more frequently. |
| Governance | <ul style="list-style-type: none"> • Community Charter Section 142 • City of New Westminster Advisory Committee Policy (adopted September 9, 2019 and attached here) |
| Rules of Procedure | <p>Committee procedures are governed by:</p> <ol style="list-style-type: none"> 1. New Westminster Council Procedure By-law No. 6910, 2004.* 2. "Rules of Conduct: Standing Committees and Advisory Bodies" provided to members and available on the City's website.* <p>*Most recent versions</p> |

Attachment 2

*Appointments to Internal and External
Committees, Commissions, Boards, Councils
and Other Bodies*

Internal Committee Appointments

Unless otherwise noted all appointments are for a term to end January 31, 2024.

Advisory Committees

| | | |
|---|------------------------|----------------------|
| Arts Advisory Committee | Chair | Councillor McEvoy |
| | Council Representative | Councillor Minhas |
| Afford Housing and Childcare | Chair | Councillor McEvoy |
| | Council Representative | Councillor Henderson |
| Economic Development | Chair | Councillor Campbell |
| | Council Representative | Councillor Minhas |
| Environment and Climate | Chair | Councillor Henderson |
| Facilities, Infrastructure and Public Realm | Chair | Councillor Campbell |
| Restorative Justice Committee | Chair | Councillor Fontaine |
| Social Inclusion, Engagement and Reconciliation | Chair | Councillor Nakagawa |
| Sustainable Transportation | Chair | Mayor Johnstone |

Land Use and Planning Committee

| | |
|------------------------|---------------------|
| Chair | Mayor Johnstone |
| Council Representative | Councillor McEvoy |
| Council Representative | Councillor Nakagawa |
| Alternate | Councillor Campbell |

Electrical Utility Commission

| | | |
|-------------------------------|--------------------------------|-------------------|
| Electrical Utility Commission | Council Representative (Mayor) | Mayor Johnstone |
| | Council Representative | Councillor Minhas |

Library Board

| | | |
|---------------|------------------------|---------------------|
| Library Board | Council Representative | Councillor Nakagawa |
|---------------|------------------------|---------------------|

Task Forces

| | | |
|---|------------------------|----------------------|
| Affordable Housing and Child Care | Chair | Councillor McEvoy |
| | Council Representative | Councillor Henderson |
| | Council Representative | Councillor Nakagawa |
| Culture and Economic Development | Chair | Councillor McEvoy |
| | Council Representative | Councillor Campbell |
| | Council Representative | Councillor Minhas |
| Environment and Climate | Chair | Mayor Johnstone |
| | Council Representative | Councillor Henderson |
| | Council Representative | Councillor Nakagawa |
| Facilities, Infrastructure, and Public Realm | Chair | Mayor Johnstone |
| | Council Representative | Councillor Campbell |
| | | Councillor Fontaine |
| Reconciliation, Social Inclusion and Engagement | Chair | Councillor Nakagawa |
| | Council Representative | Councillor Fontaine |
| | | Councillor Henderson |
| Sustainable Transportation | Chair | Mayor Johnstone |
| | Council Representative | Councillor Fontaine |
| | | Councillor Nakagawa |
| Peer Assisted Crisis Team Working Group | Chair | Councillor Nakagawa |
| | Council Representative | Councillor McEvoy |
| | | Councillor Minhas |

External Boards, Councils and Other Bodies

Unless otherwise noted all appointments are for a term to end January 31, 2024

| | | |
|---|------------------------|----------------------|
| TransLink Mayor's Council | Member | Mayor Johnstone |
| | Alternate | Councillor McEvoy |
| Downtown Business Improvement Association | Council Representative | Councillor McEvoy |
| Massey Theatre Society | Council Liaison | Councillor McEvoy |
| Tourism New West | Council Liaison | Councillor Campbell |
| SD40 Liaison Committee | Council Representative | Councillor Fontaine |
| | Council Representative | Councillor Henderson |
| | Council Representative | Councillor Nakagawa |
| Memorialization Advisory Committee | Council Representative | Councillor McEvoy |
| | | Councillor Nakagawa |